

Planning Commission  
City of Pass Christian  
Municipal Complex Auditorium  
200 West Scenic Drive  
October 19, 2011

## **MINUTES**

### **CALL TO ORDER**

Chairman Tom Phares called the meeting to order at 6:00 P.M. In attendance were Commissioners Steve Hunter, Margaret Jean Kalif, Adam Pace, Lisa Smith, Earl Washington and Lela Weems. Absent was Commissioner Ken Austin.

The first order of business was the adoption of minutes from the meeting on September 21, 2011. On motion of Pace, seconded by Smith, the motion was approved unanimously.

The second order of business was the adoption of minutes from the special meeting held October 3, 2011. On motion of Pace, seconded by Kalif, the motion was approved unanimously.

### **OLD BUSINESS**

1. The City Planner and Planning Commissioners discussed the potential Short Terms Whole House Rentals Ordinance. The commission recommended that the City Planner form a special committee with one member of the Planning Commission and select residents throughout the community. The City Planner will work to form the committee with suggested members moving forward, and will report to the Planning Commission with any progress.
2. The City Planner and Planning Commissioners discussed the potential Mobile Food Ordinance. The City Planner will consult with community members recommended by Alderwoman Brooks and will report back to the Planning Commission as progress is made.
3. The City Planner and Planning Commissioners discussed in length changes to the proposed sign ordinance amendments. Changes discussed included delegation of enforcement responsibilities, enforcement procedure, fees for multiple businesses on monument signs, and proposed changes to the real estate sign section. The City Planner will send the proposed changes regarding real estate signs to a list of local realtors. The public hearing for the sign ordinance will be held at the regular Planning Commission meeting on November 16, 2011.

### **OTHER BUSINESS/ PUBLIC COMMENT**

The City Planner updated the Planning Commission on activities taking place in the Planning Office. With the help of Pass Christian High School volunteer Daniel York, the City Planner has created a new filing system for the Planning Office as well as re-created the entire SmartCode documents.

### **ADJOURN**

On motion of Pace, seconded by Kalif, the meeting was adjourned at 7:02 PM.