



**Pass Christian Water Department**  
**200 W. Scenic Drive, Pass Christian, MS 39571**  
**Phone: (228)452-3312 Fax: 228-452-9457**



Customer Name \_\_\_\_\_

Service Address/s \_\_\_\_\_

Account Number/s \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**Please read and acknowledge this important information regarding your  
Statement delivery method:  
Terms & Conditions:**

- By completing this enrollment form, you are choosing to receive your City of Pass Christian Water Department Billing Statement electronically and will **not** be receiving a printed statement via US Mail.
- You have the right to withdraw your consent at any time by contacting the Water Department at (228)452-3312 and resuming paper delivery.
- Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the e-mail. The City of Pass Christian will email your statement to the address you provide, and if you fail to receive it, you are still responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply.
- Failure to receive your e-bill does not waive late fees/penalties.
- In order to ensure that we are able to provide you with accurate billing information, you must update us with any change in your email address. The City of Pass Christian cannot ensure electronic delivery of your utility bill
- All electronic bill statements can be printed and saved electronically to your computer for your records.
- If you use spam filters for emails, please add the City of Pass Christian to your approved senders list: [documents@ci.pass-christian.ms.us](mailto:documents@ci.pass-christian.ms.us)

**I have read and understand the Terms & Conditions of electronic e-bills from the City of Pass Christian Water Dept. and by signing below I authorize the City of Pass Christian Water Dept. to send utility bills for this account/s to my e-mail address.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed form to: Pass Christian Water Department  
P.O. Box 0509  
Pass Christian, MS 39571