

CITY OF PASS CHRISTIAN  
MEETING OF THE MAYOR AND BOARD OF ALDERMAN  
February 22, 2012 - 6:00 P.M.

1. Call to order
2. Prayer and pledge
3. Roll Call
4. Open and accept bids for the City of Pass Christian – Espy Avenue Water Well.

*ADMINISTRATION*

1. Consider approving the minutes of the February 07, 2012, Board Meeting.(will be emailed on February 17, 2012, by the end of the day).
2. Consider hearing from Mary Bourdin, Park Commission Chair, regarding 2011, Park Highlights.
3. Consider hearing from Mr. Derek Howard with the Masonic Lodge in regards to a fishing tournament at the Pass Christian Harbor. (He has contacted the Harbor Master.)
4. Consider hearing from Robin Rafferty concerning the Pass Christian St. Patrick Day Parade on Sunday, March 18, 2012, at 1 p.m., and allow for the use of barricades and police vehicle to lead the parade from the start at Heirn and Scenic, to Davis Avenue ending at Sazerac Square / Chili Willie's for a block party and block off Davis Avenue until 4 p.m., and any other streets as authorized by the Chief of Police, John Dubuisson, as requested by Alderman Rafferty.
5. Consider hearing an update from the Code Office and City Attorney on the status of all remaining temporary structures, trailers, mobile homes, travel trailers with the City of Pass Christian and their adherence to permitting and extensions granted by the City of Pass Christian, as requested by Alderman Rafferty.
6. Consider hearing from Art in the Pass regarding the upcoming event March 31<sup>st</sup> thru April 1<sup>st</sup>, 2012, regarding the use of 20 barricades, 2 handicap port-o-lets, twenty trash containers, police security, as well as, additional info as provided in the attached letter. This bringing favorable notice to the resources and opportunities to the City of Pass Christian, as requested Alderwoman Brooks. Exhibit A-6.
7. Consider establishing a residential rate for water meters larger than ¾ inch, as requested by Alderman, Bang. Exhibit A-7.

8. Consider ratifying the Bilateral Compliance Agreement – Revision 1-between the Mississippi State Department of Health and City of Pass Christian, PWS ID: MS0240009, Harrison County. Exhibit A-8.
9. Consider adopting ADA Citizen Complaint Policy and ADA Complaint/Grievance form, as requested by Malcolm Jones, City Attorney. Exhibit A-9.
10. Consider hearing an update on the project at 221 East Scenic Drive and Knost family claim that the deed gave them “right of first refusal” to purchase the property if it was going to be sold or the donation to the Pass Christian Historical Society will no longer be used for its intended purpose of Historical significance as requested by Alderman Rafferty. *This item was tabled from February 07, 2012, meeting.*
11. Consider selection of School Trustee for term of March, 2012, to March, 2017, as requested by Mayor McDermott.
  - 1. Portia A. Stewart
  - 2. Judy Jaynes
  - 3. Gene Rogers, Sr.

### ***POLICE DEPARTMENT***

1. Consider request of Chief Dubuisson to suspend Officer Edwards for one day, and lose his take home vehicle for five days. This recommendation is based on Civil Service Rule #11-Subsection (g) careless or negligent use of city property. Officer Edwards caused damage in the amount of \$1,600 (sixteen hundred dollars) to his patrol vehicle. PD-1

### ***CODE OFFICE***

1. Consider reviewing a report and appeal on the Tree Board’s recommendation on the Oak Trees located at the border of Mr. William Jackson’s property at 238 Handy Lane, as requested by Building Official, Gene Peralta. Exhibit CO-1. *This item was tabled from February 07, 2012, meeting.*

### ***PLANNING DEPARTMENT***

1. Consider approving the re-subdivision of 543 E. Second Street, Tax Parcel 0413D-03-003.003, to create two parcels, as requested by City Planner, Abby Eisen. Exhibit PL-1.
2. Consider approving the City Planner and Zoning Board of Adjustment’s recommendation to approve the re-subdivision of 905 East Second Street, Tax Parcel 04120-02-011.000 to create two parcels. The Zoning Board of Adjustments granted a variance from the required maximum lot width of 96ft in a T4+ transect. Exhibit PL-2.
3. Consider approving the Planning Commission’s recommendation to approve a “Use Variance” for Charles Reymond, IV to operate a boat and recreational vehicle storage facility at 611 W. North Street, Parcel #:0313D-01-027.000. Mr. Reymond will be allowed to operate this business so long as he complies with the requirement set forth in Section 1.8 of the Smartcode. Exhibit PL-3.

## *CONSENT AGENDA*

1. Consider approving the one year generator service maintenance agreement with ESSE, LLC, for the generator at Fire Station #1 @ 808 E. 2<sup>nd</sup> Street, at a cost of \$850.00, as requested by Fire Chief Gordon. Exhibit CA-1.
2. Consider request from Mr. & Mrs. Feder, for a refund of their building permit No. 2026, in the amount of \$1,115.00. The request is within the three year expiration date of the building permit issued October 17, 2009, as submitted by Building Official, Gene Peralta. CA-2.
3. Consider approving the request to send Denise Dedeaux, Court Clerk, to the Municipal Court Clerks Statewide Seminar on March 8 & 9, 2012, at the Jackson Marriott in Jackson, MS. The Mississippi Judicial College has approved this program for 6 credit hours. There is no cost for seminar, hotel but requires a \$20 (twenty dollar) meal allowance (other meals are reimbursed by Mississippi Judicial College) and use of a city vehicle is required. Exhibit CA-3.
4. Consider approving the request to allow Assistant Chief James Stewart and Investigator Michael Lally to attend a two-day course on May 3 & 4, 2012, at the Oxford Police Department in Oxford, MS. Cost of Course is \$300.00 per student, Lodging \$192.00 and meals \$60.00 each, for a grand total of \$912.00, as requested by Police Chief John Dubuisson. Use of city vehicle will be required. Exhibit CA-4.
5. Consider approving the request to authorize the following officers to use uniforms and weapons while off-duty in the performance of certain private security duties in accordance with section 17-25-11 of the MS. State Statutes, as requested by Police Chief Dubuisson. Exhibit CA-5.
  - Officer Chris Allen
  - Officer Gregory Daniels
6. Consider approving Invoice #10, in the amount of \$38,257.06, payable to Jaubert Associate's for Architecture services for the Pass Christian Public Works Garage-PW 7524, as requested by Walter Rode, Project Manager of Broaddus & Associates. Exhibit CA-6.
7. Consider approving Invoice #406, in the amount of \$930.01, payable to SDS for design changes requested by the City of Pass Christian, for the War Memorial Park Lighting Project-PW 11239, as requested by Walter Rode, Project Manager of Broaddus & Associates. Exhibit CA-7.
8. Consider approving Invoice #407, in the amount of \$556.53, payable to SDS for printing the plans and specification manuals, for the Fleitas Park tennis court Project-PW 8871, as requested by Walter Rode, Project Manager of Broaddus & Associates. Exhibit CA-8.
9. Consider approving Pay application No. 2, in the amount of \$226,100.00, payable to Great Lakes Dredge & Dock, for Pass Christian Harbor Expansion-MDA Grant #R-103-291-01-KED, as requested by Milady A. Howard, P.E. of MACH. Exhibit CA-9.

10. Consider approving Pay application No. 2 from contractor Bruce's Electric, Inc., as certified by the engineer of record Structural Design Solutions (SDS) for the War Memorial Park lighting Project PW#11239 in the amount of \$11,388.13, as requested by Walter Rode, Project Manager. Exhibit CA-10.
11. Consider approving Pay application No. 7 from D.N.P., Inc., for the Public Works Building -PW 7524, in the amount of \$127,075.99, as requested by Walter Rode, Project Manager. Exhibit CA-11.
12. Consider approving Change Order #1, in the amount of \$165,189.50, for pay items added for the parking lot for Downtown Revitalization Improvements (Phase 2)-CDBG Project No. R-103-291-01-KCR, to KAPPA Development and General Contracting, Inc., as requested by Richie Ashley, P.E. of Neel-Schaffer, Inc. Exhibit CA-12.
13. Consider approving Change Order #2, in the amount of \$2,460.79, for the addition of 30-amp breakers and receptacles for War Memorial Park Project-PW 11239 and to rescind the request for additional 3 days-resulting in 0 days to contract duration, as requested by Walter Rode, Project Manager of Broaddus & Associates. Exhibit CA-13.
14. Consider approving recommended quotes for park equipment for the War Memorial Park, PW 8869. The City received two quotes:
  - \$45,226.00 from Jefcoat Construction
  - \$47,028.00 from Gibson Maintenance, LLC.Project is a turn-key project. The Park Committee has reviewed the quotes. They voted unanimously at its February 13, 2012, regularly scheduled meeting, in favor of Jefcoat. It is the recommendation of Walter Rode, Project Manager of Broaddus & Associates for the City to execute a purchase order to Jefcoat Construction for \$45,226.00. Exhibit CA-14.

#### *CLAIMS DOCKET*

1. Consider approving Claims docket No. 1 in the amount of \$427,946.31. Exhibit CD-1.
2. Consider approving Claims docket No. 2 in the amount of \$199.67. Exhibit CD-2.

#### *PUBLIC COMMENT*

***THE MAYOR AND BOARD OF ALDERMEN WILL ALLOW RESIDENTS AN OPPORTUNITY TO SPEAK WITH A THREE-MINUTE TIME LIMIT ON EACH SPEAKER. NO PUBLIC QUESTIONING COMMENTS ARE ALLOWED DURING THE MEETING, UNLESS THE BOARD RECOGNIZES SUCH PERSON.***

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Festival Dates: March 31 – April 1, 2012 - 10 AM – 5 PM



PO Box 747, Pass Christian, MS 39571  
For more information [www.artinthepass.com](http://www.artinthepass.com)  
or [info@artinthepass.com](mailto:info@artinthepass.com)  
228-234-3812

**To: The Mayor and Board of Aldermen of Pass Christian, Mississippi**

On March 31 – April 1, 2012, Pass Christian will once again host the Art in the Pass Fine Art Show at the War Memorial Park. We are very excited about the varied artistic offerings from local artists as well as those traveling from many different states. The show's reputation of excellent artistic expression and the natural beauty of the setting draw thousands of guests to our community year after year.

Art in the Pass was established to expand and enhance Pass Christian and the Mississippi Gulf Coast's reputation as an arts-oriented community for artists and art lovers. Art in the Pass supports art education through scholarships for Gulf Coast art students. Additionally, Art in the Pass provides a venue for local restaurants and other organizations (Boys and Girls Club and schools) to earn or raise funds as food and drink vendors.

Although Art in the Pass is a not-for-profit organization, the show provides significant contributions to the community. Art in the Pass supports Pass Christian tangibly through tax revenue (\$6,000 in sales taxes in 2011). Additionally, the show enables the city to showcase its beauty, charm, and culinary offerings to thousands of visitors each year.

Additional publicity this year will include three large billboards one each on Interstate 10, Hwy 49 north of I10 and Hwy 90 west of Waveland. Thousands traveling in and through our State will see this additional publicity.

In the past, we have enjoyed the support of the City in many ways, and hope we can count on your support in 2012. Specifically, Art in the Pass requests the following:

1. Twenty traffic barricades to limit access behind artist's tents.
2. Scenic Drive blocked off to be used by the food vendors.
3. Two handicap portable toilet facilities to be delivered Friday, 3/30/2012, and to be removed no later than 5pm on Monday, 4/2/2011.
4. Twenty trash containers, a location to take trash on Saturday and Sunday, and replacement trash bags.
5. Police presents through out the event.
6. Police security Friday and Saturday nights from 6:00 p.m. to 7:00 a.m.
7. Police traffic control during the event as needed.
8. Lawn mowed a few days before the event.
9. Sprinklers off before and during the event.
10. Ants treated before the event.
11. Designated location for artists' parking on Fleitas north of Second Street.

Finally, we request the City consider a designated or undesignated financial contribution to the Art in the Pass in the amount of \$500 to \$1,000. These funds will have a direct positive effect on the success of this Pass Christian attraction. We hope we can count on your continued support.

Respectfully submitted,

Jerald D. Williams

Festival Dates: March 31 – April 1, 2012 - 10 AM – 5 PM



Chairman, Art in the Pass 2012

2011 Art n the Pass

February 14, 2012

PO Box 747, Pass Christian, MS 39571

For more information [www.artinthepass.com](http://www.artinthepass.com)

or [info@artinthepass.com](mailto:info@artinthepass.com)

228-234-3812

Water Rates from P.C. Water Dept.

A-7

<u>METER SIZE</u>	<u>MINIMUM (MONTHLY)</u>	<u>PRE-KATRINA</u>	<u>OLDER</u>	<u>OLD</u>	<u>NEW</u>	<u>NEWEST</u>
3/4"	5,000 GALLONS	\$6.85	\$8.35	\$9.10	\$9.95	\$11.00
1"	8,000 GALLONS	\$10.96	\$13.36	\$14.56	\$15.92	\$17.60
1 1/4"	13,000 GALLONS	\$17.81	\$21.71	\$23.66	\$25.87	\$28.60
1 1/2"	18,000 GALLONS	\$24.66	\$30.06	\$32.76	\$35.82	\$39.60
2"	25,000 GALLONS	\$34.25	\$41.75	\$45.50	\$49.75	\$55.00
3"	45,000 GALLONS	\$61.65	\$75.15	\$81.90	\$89.55	\$99.00
4"	80,000 GALLONS	\$109.60	\$133.60	\$145.60	\$159.20	\$176.00
5"	175,000 GALLONS	\$239.75	\$292.25	\$318.50	\$348.25	\$385.00
6"	275,000 GALLONS	\$376.75	\$459.25	\$500.50	\$547.25	\$605.00

A-8



MISSISSIPPI STATE DEPARTMENT OF HEALTH

February 13, 2012

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Honorable Leo "Chipper" McDermott, Mayor  
City of Pass Christian  
P. O. Box 368  
Pass Christian, MS 39571

RE: BILATERAL COMPLIANCE AGREEMENT - REVISION I  
City of Pass Christian, PWS ID: MS0240009, Harrison County

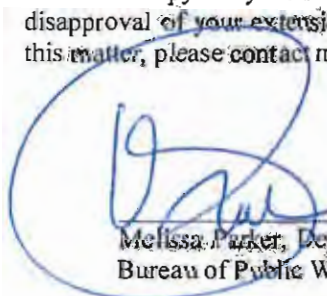
Dear Mayor McDermott:

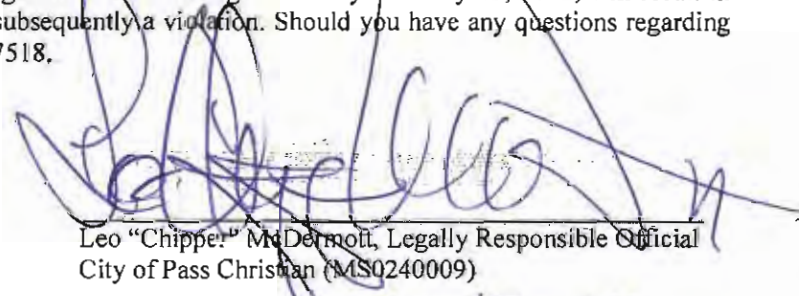
The Bureau of Public Water Supply of the State Department of Health has revised the schedule for compliance with the Ground Water Rule based on your letter of February 10, 2012. By signing this document, you will be entering into a **Bilateral Compliance Agreement** with MSDH, thereby granting you longer than the mandated 120 days to correct the significant deficiencies identified during your sanitary survey. Any changes to the proposed schedule below must be submitted in writing and approved by this office **30 days** prior to the compliance date.

Corrective Actions	Compliance Dates
Complete work of repairing, cleaning, and painting elevated storage tanks located at East End and Bayview.	September 1, 2012
Complete work of installing fencing around wells and tanks at the following locations: 1. Bayview Elevated Tank 2. Henderson Point Well	September 1, 2012

The corrective actions must be completed and documentation submitted by the date specified above to avoid a violation of the Ground Water Rule. Compliance with *this* case shall not be deemed as an election by MSDH to forego any enforcement action for other appropriate relief under the Safe Drinking Water Act, nor will it relieve you of your obligations to comply with any other applicable federal, state or local law.

Please sign below and return one original to this office in the enclosed envelope. Maintain the additional copy for your files. Failure to sign and submit this agreement by February 15, 2012, will result in disapproval of your extension request and subsequently a violation. Should you have any questions regarding this matter, please contact me at (601) 576-7518.

  
Melissa Parker, Deputy Director  
Bureau of Public Water Supply

  
Leo "Chipper" McDermott, Legally Responsible Official  
City of Pass Christian (MS0240009)

Date: 2-13-12

cc: MSDH/Leslie Royals, P.E., Director, Karen Walters, Compliance Director



MISSISSIPPI STATE DEPARTMENT OF HEALTH

## REMINDER IMPORTANT NOTICE

**Date:** February 13, 2012

**To:** Legally Responsible Official

**From:** Melissa Parker, Deputy Director  
Bureau of Public Water Supply  
Mississippi State Department of Health

**Subject:** Bilateral Compliance Agreement – Revision I

Please sign and return the **Bilateral Compliance Agreement – Revision I** to the Bureau of Public Water Supply office in the enclosed envelope and keep a copy for your files.

Please be reminded that failure to sign and return the agreement by **February 15, 2012**, will result in disapproval of your extension request and subsequently a violation.

If you have questions regarding this matter, please call this office at (601) 576-7518.

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## ADA Grievance Procedures

### Introduction

The ADA states that a public entity is required to apprise the public of the protections against discrimination afforded to them by Title II of the ADA, including information about how Title II requirements apply to its particular programs, services and activities [28 C.F.R. § 35.106]. A public entity also is required to provide an opportunity for interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of policies and procedures that affect the implementation of an ADA transition plan by submitting comments and making specific recommendations.

A public entity that employes 50 or more persons is required by the ADA to adopt and publish grievance procedures providing for prompt and equitable resolution of complaints or grievances alleging any action that would be prohibited by Title II of the ADA. The City's grievance procedure is described below. Any person with a disability or any parent or guardian who represents a minor person with a disability, who believes that they have been the subject of disability-related discrimination on the basis of the denial of access to facilities, programs or service, may file a grievance or complaint.

### Grievance Procedures and Instructions

#### *Step 1: File a Grievance Form*

The complainant should fill out the ADA Complaint / Grievance Form shown below, giving all the information requested. The ADA Complaint / Grievance Form should be filed in writing with the ADA Program Access Coordinator with 60 days of the alleged disability-related discrimination. Upon request, reasonable accommodations will be provided in completing the form, or alternative formats of the form will be provided. The ADA Complaint / Grievance Procedure and Form may be obtained from and sent to the City of Pass Christian ADA Program Access Coordinator, P.O. Box 368, Pass Christian, MS., 39571, Telephone (228)452-3316, Fax (228)452-3044, E-mail: [codeoffice@ci.pass-christian.ms.us](mailto:codeoffice@ci.pass-christian.ms.us).

#### *Step 2: An Investigation is Conducted*

A notice of receipt shall be mailed to the complainant by registered mail within five days of the receipt of the complaint or grievance, and the ADA Program Access Coordinator or another authorized representative shall begin an investigation into the merits of the complaint within 30 days. If necessary, the ADA Program Access Coordinator or another authorized representative may contact the complainant directly to obtain additional facts or documentation relevant to the grievance. If the complainant alleges misconduct on the part of the ADA Program Access Coordinator, another authorized representative may be appointed by the Mayor to undertake the investigation if the allegations can be substantiated. If the complainant does not wish to be contacted personally, he/she should indicate it on the ADA Complaint / Grievance Form.

After the grievance is received, the complaint shall be brought before the ADA Oversight Committee, chaired by the ADA Program Access Coordinator. The committee shall also be comprised of the City Attorney and City Engineer.

### *Step 3: A Written Decision is Prepared and Forwarded to the Complainant*

The ADA Program Access Coordinator shall prepare a written decision, after full consideration of the grievance merits, no later than 60 days following the receipt of the grievance. If the complaint alleges misconduct on the part of the ADA Program Access Coordinator, another authorized representative may be appointed by the Mayor to prepare the written decision if the allegations can be substantiated. A copy of the written decision shall be mailed to the complainant by registered mail no later than five days after preparation of the written decision.

### *Step 4: A Complainant May Appeal the Decision*

If the complainant is dissatisfied with the written decision, the complainant may file a written appeal with the Mayor no later than 30 days from the date that the decision was mailed. The appeal must contain a statement of the reasons why the complainant is dissatisfied with the written decision, and must be signed by the complainant, or by someone authorized to sign on the complainant's behalf. A notice of receipt shall be mailed to the complainant by registered mail within five days of the receipt of the appeal. The appeal reviewers, consisting of the ADA Program Access Coordinator, the City Engineer and other members of the ADA Oversight Committee, shall act upon the appeal no later than 60 days after receipt, and a copy of the appeal reviewers' written decision shall be mailed to the complainant by registered mail no later than five days after preparation of the decision. The decision of the appeal reviewer shall be final.

*The ADA Program Access Coordinator and the other members of the ADA Oversight Committee shall maintain the confidentiality of all files and records relating to grievances filed, unless disclosure is authorized or required by law. Any retaliation, coercion, intimidation, threat, interference or harassment for the filing of a grievance, or used to restrain a complainant from filing, is prohibited and should be reported immediately to the ADA Program Access Coordinator or other members of the Oversight Committee depending on the case.*

# City of Pass Christian ADA Complaint / Grievance Form

Complainant: \_\_\_\_\_

Person Preparing Complaint (if different from Complainant): \_\_\_\_\_

Relationship to Complainant (if different from Complainant): \_\_\_\_\_

Street Address & Apt. No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

Please provide a complete description of the specific complaint or grievance:

\_\_\_\_\_  
\_\_\_\_\_

Please specify any location(s) related to the complaint or grievance (if applicable):

\_\_\_\_\_  
\_\_\_\_\_

Please state what you think should be done to resolve the complaint or grievance: (Attach additional pages or photos as needed.)

\_\_\_\_\_  
\_\_\_\_\_

Please do not contact me personally. (Optional)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return to: City of Pass Christian, Attn: Gene Peralta, ADA Program Access Coordinator, P.O. Box 368, Pass Christian, MS. 39571

Upon request, reasonable accommodation will be provided in completing this form, or copies of the form will be provided in alternative formats. Contact the ADA Program Access Coordinator at the address listed above, via telephone (228)452-3316, Fax (228)452-3044 or e-mail: [codesoffice@ci.pass-christian.ms.us](mailto:codesoffice@ci.pass-christian.ms.us).

*The ADA Program Access Coordinator and the other members of the ADA Oversight Committee shall maintain the confidentiality of all files and records relating to grievances filed, unless disclosure is authorized or required by law. Any retaliation, coercion, intimidation, threat, interference or harassment for the filing of a grievance, or used to restrain a complainant from filing, is prohibited and should be reported immediately to the ADA Program Access Coordinator or other members of the Oversight Committee depending on the case.*

PD-1

# Pass Christian Police Department



JOHN DUBUISSON  
Chief of Police

Ricardo J. Dedeaux Sr.  
Sgt. Investigator

Phone: (228) 452-3300

525 Espy Avenue  
Pass Christian, Ms  
39571

James H. Stewart Jr.  
Asst. Chief of Police

Michael Lally  
Sgt. Investigator

Fax : (228) 452-3306

February 8, 2012

TO: Mayor McDermott & Board of Alderman  
FM: Chief John Dubuisson

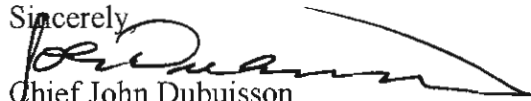
REF: Officer Robert Edwards:

Please consider my recommendation that Officer Edwards be suspended for one working day and lose his take home vehicle for five days.

I am making this recommendation based on Civil Service Rule #11-Subsection (g) careless or negligent use of city property. Officer Edwards, while driving on a slab near the old Winn Dixie parking lot allegedly dropped off into a hole, and caused damage in the amount of \$1,600 dollars to the oil pan and power steering pump of his patrol vehicle.

Thank you for your cooperation in this matter, and if you have any questions please feel free to contact me.

Sincerely,

  
Chief John Dubuisson

# Pass Christian Police Department



525 Espy Avenue  
Pass Christian, Ms  
39571

JOHN DUBUISSON  
Chief of Police

Ricardo J. Dedeaux Sr.  
Sgt. Investigator

Phone: (228) 452-3300

James H. Stewart Jr.  
Asst. Chief of Police

Michael Lally  
Sgt. Investigator

Fax : (228) 452-3306

February 8, 2012

TO: Officer Robert Edwards  
FM: Chief John Dubuisson

REF: Damage to police vehicle:

Officer Edwards, I will recommend to the Mayor and Board of Alderman on February 22, 2012 at the 6 p.m. meeting that you be suspended for one working day, and lose the use of your take home vehicle for five working days. I am making this recommendation, because of approximately \$1,600 dollars worth of damage that was done to your police vehicle.

I feel this damage to the vehicle was avoidable had you been paying more attention to where you were driving. In the future, I expect you to pay more attention to what you are doing and where you are going while operating your city vehicle. Future incidents of this kind will receive a stiffer disciplinary action, ranging from longer suspension time to termination.

I am making my recommendation based on Civil Service Rule #11-Subsection (g) Careless or negligent use of city property.

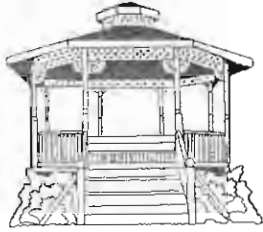
Officer Edwards, you have the right to be present at the meeting and question this matter; you also have the right to be represented by an attorney at your own expense.

Sincerely,

A handwritten signature in black ink, appearing to read "John Dubuisson". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Chief John Dubuisson

CO-1



*City of Pass Christian*  
*Code Enforcement Office*

*P.O. Drawer 368*  
*Pass Christian, Mississippi 39571*  
*Phone: (228) 452-3316 • Phone: (228) 452-3324*  
*Fax: (228) 452-3044*

To: Mayor and Board of Aldermen

A report on the Tree Board's recommendation on the Oak Trees located at the border of Mr. William Jackson's property at 238 Handy Lane.

See Exhibit CO-1.

Gene Peralta

A handwritten signature in cursive script that reads "Gene Peralta". The signature is written in black ink and is positioned below the printed name.

Building Official



## *City of Pass Christian*

### *Code Enforcement Office*

*P.O. Drawer 368*

*Pass Christian, Mississippi 39571*

*Phone: (228) 452-3316 • Phone: (228) 452-3324*

*Fax: (228) 452-3044*

Feb. 08, 2012

To: Mr. William Jackson

Re: Trees at 238 Handy Lane

At their regular meeting held on Feb. 07, 2012, the Board of Aldermen voted to postpone their decision of the Tree Board until their next meeting to be held on Feb. 22, 2012.

If you want to appeal the decision, you need to make a written appeal to the Mayor and Board of Aldermen and/or be present at the meeting.

The meeting will be held at the Court Building at the Municipal Complex on Hiern Ave. at 6:00 p.m. Feb 22, 2012.

If you have any questions, please call the Building Code Office at (228) 452-3316.

Gene Peralta

A handwritten signature in black ink that reads "Gene Peralta". The signature is written in a cursive style with a large, prominent "P" at the beginning.

Building Official

*City of Pass Christian*  
CODE ENFORCEMENT OFFICE  
P.O. Drawer 368  
Pass Christian, Mississippi 39571



MR. WILLIAM JACKSON  
238 HANDY LANE  
PASS CHRISTIAN, MS. 39571



## City of Pass Christian Tree Board

**Discussion** - January 18, 2012

**Location to be discussed:** 238 Handy Lane, 3 protected Live Oak trees on border of property on Saucier Ave. William Jackson,

Board Members Involved -- Jeffrey Taylor, Gayla Schmitt, David Taylor, Donna Newton

**Reason for Discussion:**

Determine Tree Board recommendation for removal of 3 protected Live Oak trees. Home owner, requesting trees be removed due to stains and trees falling on house.

**Discussion:**

After viewing the trees, it is apparent that these Live Oaks are very healthy and not near this house or in danger of falling on the house. It is not evident as to whether or not they are on the home owner's property or in the right of way.

It is also evident that these trees provide substantial shade to the street and are the only shade trees within a half block area.

**Recommendation:**

We, the City of Pass Christian Tree Board, recommend that these 3 protected Live Oak trees not be removed. There is no cause for removal and many reasons to have them continue to provide some canopy to this area.

We request that these Tree Board minutes become part of the minutes of the next regular City Council meeting.

Minutes respectfully submitted,  
Gayla Schmitt, Secretary

A handwritten signature in cursive script that reads "Gayla F. Schmitt".

Exh. CO-1



*City of Pass Christian*  
*Code Enforcement Office*

*P.O. Drawer 368*  
*Pass Christian, Mississippi 39571*  
*Phone: (228) 452-3316 • Phone: (228) 452-3324*  
*Fax: (228) 452-3044*

To: Mr. William Jackson

Re: Live Oak Trees at 238 Handy Lane

In a letter from the Tree Board dated Jan. 18, 2012, your request to remove three (3) trees on the border of your property at 238 Handy Lane has been denied.

As per our conversation on Jan. 24, 2012, I gave you a copy of the letter from the Tree Board and part of the provisions of the Ordinance outlining the appeal process and informed you that your request to remove the trees will be on the Agenda at the next Mayor and Board of Aldermen's meeting on Feb. 7, 2012.

If you want to appeal the decision, you need to make a written appeal to the Mayor and Board of Aldermen and/or be present at the meeting.

The Meeting will be held at the Court Building at the Municipal Complex on Hiern Ave. at 6:00 p.m. Feb. 7, 2012.

If you have any questions, please call the Building Code Office at (228) 425-3316.

Gene Peralta

A handwritten signature in cursive script that reads "Gene Peralta".

Building Official

## ARTICLE I. IN GENERAL

Secs. 82-1—82-30. Reserved.

## ARTICLE II. LIVE OAKS, MAGNOLIA TREES

Sec. 82-31. Scope.

The provisions of this article shall apply to live oak and magnolia trees within the city limits on all privately and publicly owned property.

(Ord. No. 492, § I, 6-7-1989)

Sec. 82-32. Destruction limited.

Except as provided and permitted in this article, it shall be unlawful to cut down, remove, deface, burn, poison or take any other action that results ultimately in the destruction of any tree designated in this article which has a trunk circumference of at least 25 inches when measured at a point four feet above ground level from the base of such tree unless a proper permit is issued under the provisions of this article.

(Ord. No. 492, § II, 6-7-1989)

Sec. 82-33. Tree board.

(a) *Created; terms of members; plan:*

- (1) Any person seeking permission to take any action which may result in the removal or destruction of a tree shall first make application to the city tree board, which shall consist of five members, citizens and residents of this city, who shall be appointed by the mayor with the approval of the board of aldermen.
- (2) The term of the five persons to be appointed by the mayor shall be three years, except that the term of two of the members of the first board shall be for two years. If a vacancy shall occur during the term of any member, his successor shall be appointed for the unexpired portion of the term. Members of the board shall serve without compensation.
- (3) It shall be the responsibility of the board to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such plan will be presented annually to the board of aldermen and upon their acceptance and approval shall constitute the official comprehensive tree plan for the city. The board, when requested by the board of aldermen, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work.

(b) *Review of applications.* The city tree board shall receive and review applications for any work proposed to be done concerning the trees covered by this article and shall make recommendation to the mayor and board of aldermen as they deem to be in the best interest of the city.

(c) *Appeal to board of aldermen.*

(1) Upon referral and recommendation from the city tree board, and written appeal for a decision, the mayor and board of aldermen shall make a final decision as to the disposition of the trees in question.

(2) The board of aldermen shall have the right to review the conduct, acts and decisions of the city tree board. Any person may appeal from any ruling or order of the city tree board to the board of aldermen, who may hear the matter and make final decisions.

(d) *Appeal to circuit court.* Any interested person being aggrieved by the decision of the mayor and board of aldermen may appeal their decision to the circuit court of the county, First Judicial District, in the time and manner provided by law.

(Ord. No. 492, § III, 6-7-1989)

**Sec. 82-34. Contents of application.**

Any person seeking permission to cut down, remove, deface, burn, poison or take any other action that results ultimately in the destruction of any tree designated in this article, shall first make written application to the city tree board in triplicate, which shall contain the following information:

(1) A plat or map, with a scale of not less than one-quarter inch equaling one foot, describing the property on which the trees are located, naming streets adjacent to the property, and showing the location of the trees on the plat or map. The plat or map may be prepared by the petitioner. Compass directions will be shown on the map.

(2) Trees to be affected shall be so coded on the map that they may be identified by the same code from any written material accompanying the map.

(3) Trees shall be identified as to species, age or estimated age, height, circumference and location as to public or private property.

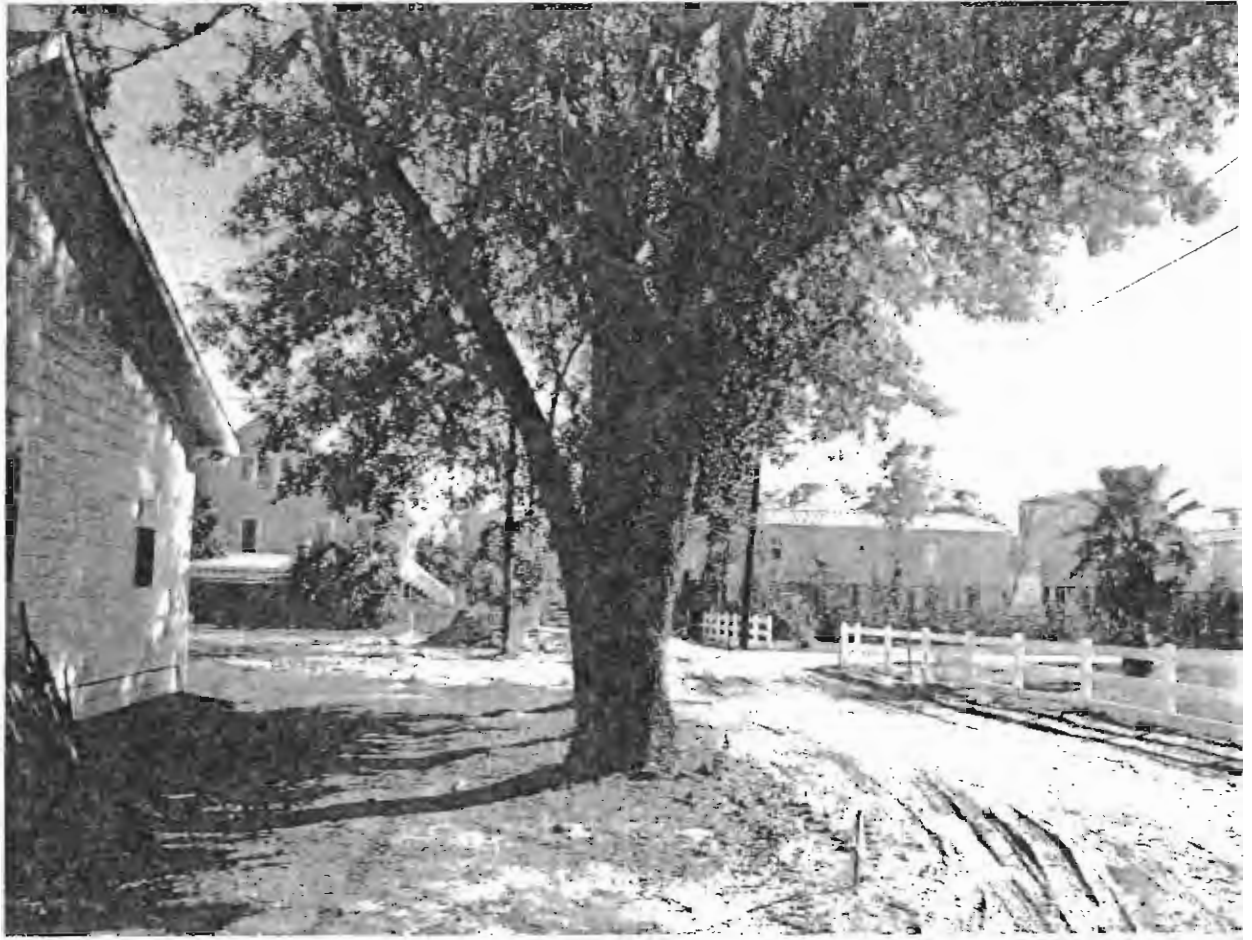
(4) An explanation or description of the work or alteration to be performed on the trees.

(5) The name, legal residence, mailing address and phone number of the person making the request.

(Ord. No. 492, § IV, 6-7-1989)

**Sec. 82-35. Tree board recommendation.**

(a) The city tree board shall, in reaching its decision for recommendation, weigh the loss created by the removal of the tree against the economic hardship that would be imposed upon the applicant if the permit were denied.









*f Pass Christian*

ENFORCEMENT OFFICE  
P.O. Drawer 368  
Pass Christian, Mississippi 39571



MR. WILLIAM JACKSON  
238 HANDY LANE  
PASS CHRISTIAN, MS. 39571

PL-1

I am recommending this application for the proposed parcels conform to the requirements of the zoning code based on the following reasons:

- Both parcels meet the requirement of Section 5.3.11a that the lot width must be 60' minimum.
- Both parcels exceed the required minimum lot area in a T3R (7,260 sq. ft.)

FRONT: 20' MIN.  
SIDE: 5' MIN.  
REAR: 5' MIN.

EAST 2<sup>ND</sup>

(110.0') DEED CALL

LEGEND:

- ⊗ --- IRON ROD FOUND
- --- IRON ROD SET
- --- IRON PIPE FOUND
- 20.1+ --- DENOTES SPOT ELEV.



PARCEL 2

PARCEL 1 SCALE: 1" = 50'

RE-SUBDIVISION TAX PARCEL 0413D-03-003.003

OVERALL  
LEGAL DESCRIPTION TAX PARCEL 0413D-03-003.003

A PARCEL OF LAND CONTAINING 0.561 ACRES, MORE OR LESS, SITUATED IN THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, BLOCK 120, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MS. DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST MARGIN OF DONLIN AVENUE AND THE NORTH MARGIN OF EAST SCENIC DRIVE; THENCE EASTERLY ALONG SAID MARGIN 477 FT. MORE OR LESS TO THE PROPERTY OF NOW OR FORMERLY OF M.L. DINWIDDLE; THENCE NORTHERLY ALONG THE WEST LINE OF DINWIDDLE 844.29 FT., MORE OR LESS, TO A IRON ROD SET ON THE SOUTH MARGIN OF EAST 2ND. STREET; THENCE N67°22'43"E ALONG SAID SOUTH MARGIN 19.65 FT. TO A IRON ROD BEING THE POINT OF BEGINNING; THENCE CONTINUE N67°22'43"E (110.00 FT. TO A IRON ROD; THENCE S06°12'13"E 263.07 FT. TO A IRON ROD; THENCE S84°34'24"W 91.56 FT. TO A IRON ROD; THENCE N09°40'04"W 231.16 FT. TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION: PARCEL 3A

A PARCEL OF LAND CONTAINING 0.309 ACRES, MORE OR LESS, SITUATED IN THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, BLOCK 120, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MS. DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST MARGIN OF DONLIN AVENUE AND THE NORTH MARGIN OF EAST SCENIC DRIVE; THENCE EASTERLY ALONG SAID MARGIN 477 FT. MORE OR LESS TO THE PROPERTY OF NOW OR FORMERLY M.L. DINWIDDLE; THENCE NORTHERLY ALONG THE WEST LINE OF DINWIDDLE 844.29 FT., MORE OR LESS, TO A IRON ROD SET ON THE SOUTH MARGIN OF EAST 2ND. STREET; THENCE N67°22'43"E ALONG SAID MARGIN 19.65 FT. TO A IRON ROD; THENCE S09°40'04"E 131.16 FT. TO A IRON ROD BEING THE POINT OF BEGINNING; THENCE N80°19'56"E 73.74 FT. TO A IRON ROD; THENCE N06°12'13"W 150.49 FT. TO A IRON ROD SET ON THE SOUTH MARGIN OF EAST 2ND. STREET; THENCE S06°12'13"E 263.07 FT. TO A IRON ROD; THENCE S84°34'24"W 91.56 FT. TO A IRON ROD; THENCE N09°40'04"W 100.00 FT. TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION: PARCEL 3B

A PARCEL OF LAND CONTAINING 0.252 ACRES, MORE OR LESS, SITUATED IN THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, BLOCK 120, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MS. DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST MARGIN OF DONLIN AVENUE AND THE NORTH MARGIN OF EAST SCENIC DRIVE; THENCE EASTERLY ALONG SAID MARGIN 477 FT. MORE OR LESS, TO THE PROPERTY OF NOW OR FORMERLY OF M.L. DINWIDDLE; THENCE NORTHERLY ALONG THE WEST LINE OF DINWIDDLE 844.29 FT., MORE OR LESS, TO A IRON ROD SET ON THE SOUTH MARGIN OF EAST 2ND. STREET; THENCE N67°22'43"E ALONG SAID MARGIN 19.65 FT. TO A IRON ROD BEING THE POINT OF BEGINNING; THENCE CONTINUE N67°22'43"E ALONG SAID MARGIN 85.00 FT. TO

NO. 620

PARCEL 3B  
0.252 A. ±

10,977

TAX PARCEL  
0413D-03-003.003

PARCEL 3

PARCEL 3A  
0.309 A. ±

13,460

PARCEL 4

DONLIN AVE.

E. SCENIC DRIVE

THIS IS TO CERTIFY THAT I HAVE SURVEYED THE HEREON DESCRIBED PARCELS OF LAND AS SHOWN HEREON AND THAT ALL MEASUREMENTS AND OTHER DATA INDICATED HEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ATTENTION IS CALLED TO THE VARIANCE BETWEEN THE DEED CALLS AND THE CORNERS RECOVERED.

THIS SURVEY WAS MADE FOR WILLIAM R. SCHMITT, FEB. 1 & 2, 2012.

STATE OF MISSISSIPPI

COUNTY OF HARRISON



*J. Henderson*

1st Judicial District

Instrument 2006 910 D -J1  
Filed/Recorded 2 7 2006 3 51 P  
Total Fees 12.00

/ Pages Recorded



SCANNED

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, the undersigned, MALCOLM L. DINWIDDIE, JR., 623 East Scenic Drive, Pass Christian, MS 39571, 228-452-2962, does hereby sell, convey and warrant unto WILLIAM R. SCHMITT and wife, GAYLA F. SCHMITT, 543 East Second Street, Pass Christian, MS 39571, (228)332-2403, as joint tenants with full rights of survivorship and not as tenants in common, the following described land and property being located in the First Judicial District of Harrison County, Mississippi, being more particularly described as follows, to-wit:


A parcel of land situated in part of the Henderson-Shipman-Hughes Partition of the private claim of B. Pellerin in Township 8 South, Range 14 West, First Judicial District of Harrison County, Mississippi, and being more fully described as follows:

Commencing at the intersection of the North Right of Way of East Scenic Drive with the East Right of Way of Dolin Avenue; thence North 68 degrees 54 minutes 54 seconds East along the North Right of Way of East Scenic Drive a distance of 477.00 feet to a point; thence North 09 degrees 06 minutes 59 seconds West a distance of 884.29 feet to a point of the South Right of Way of East Second Street, said point being on a fence line; thence North 67 degrees 58 minutes 26 seconds East along a fence line and the South Right of Way of East Second Street a distance of 19.26 feet to the Point of Beginning; thence North 67 degrees 58 minutes 26 seconds East along fence line and the South Right of Way of Second Street a distance of 110.00 feet to a point; thence South 05 degrees 37 minutes 17 seconds East a distance of 263.49 feet to a point on a fence line; thence South 85 degrees 25 minutes 52 seconds West along a fence line a distance of 91.44 feet to a point; thence North 09 degrees 06 minutes 59 seconds West a distance of 231.18 feet to the Point of Beginning, containing .56 acres of land more or less.

# APPLICATION FOR RE-SUBDIVISION OR INFILL PLAN

CITY OF PASS CHRISTIAN

PLANNING COMMISSION

NAME of Subdivision:	Community Planning Area:
NO. OF LOTS in Subdivision or Final Plat:	TRANSECT ZONE: <u>T3R</u>
PARCEL NO.(s) of Subdivision: <u>2</u>	LOCATION: <u>Block 120</u>
NAME of PROPERTY OWNER: <u>William R. Schmitt &amp; Gayla F. Schmitt</u>	
ADDRESS: <u>543 E. 2<sup>ND</sup> ST. PASS CHRISTIAN, MS 39571</u>	
NAME of Applicant: <u>William R. Schmitt</u>	
ADDRESS: <u>543 E. 2<sup>ND</sup> ST. PASS CHRISTIAN, MS 39571</u>	
CONTACT INFO: Business Tel. <u>228-452-9585</u> Home Tel. <u>228-452-9585</u>	
E-Mail <u>Jim@Bayviewinc.com</u>	
NAME of Engineer/Surveyor: <u>F. R. CLARKE &amp; ASSOC</u>	
LEGAL DESCRIPTION OF PROPERTY: <u>Attached</u>	
As Recorded at the Harrison County Courthouse:	
BOOK NUMBER:	PAGE NUMBER: <u>2006 910D-51</u>
Attach any RESTRICTIVE COVENANTS or DEED RESTRICTIONS. _____ (Initial)	
SIGNATURE of Applicant:  <u>1/30/12</u>	

A. Preliminary Subdivision Plat Approved:	Date:
B. Construction Plans for Subdivision Approved:	Date:
C. Water/Sewer-Utilities-Drainage Plans Approved by City Engineer. (See Attached Letter)	
All Required Improvements are in place, inspected and accepted by City Engineer. Date:	

FILING FEE of \$ 150.00 is payable to CITY OF PASS CHRISTIAN for processing costs.

Date: February 10, 2012 By: Debra Zulech  
CIC # 6163

6163

© 2001 REDIFORM® S1657N-CL

DATE 2/10/12 RECEIPT 742969  
 RECEIVED FROM WM R. OR. Gayla Schmitt  
 ADDRESS 543 E. 2nd St  
 \_\_\_\_\_ DOLLARS \$ 150.00  
 FOR Re-Subdivide

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	
AMOUNT PAID	<u>150 00</u>	CHECK	<input checked="" type="checkbox"/>
BALANCE DUE		MONEY ORDER	

BY D. A. Zales

©2001 REDIFORM® S1657N-CL

WM. R. SCHMITT OR GAYLA F. SCHMITT  
 543 E. SECOND STREET  
 PASS CHRISTIAN, MS 39571  
 (228) 452-9585

HANCOCK BANK  
 MISSISSIPPI  
 85-368/655

6163

2/9/2012

PAY TO THE ORDER OF City of Pass Christian

\$ \*\*150.00

atures. Details on back

WM. R. SCHMITT OR GAYLA F. SCHMITT

543 E. SECOND STREET  
PASS CHRISTIAN, MS 39571  
(228) 452-9585

HANCOCK BANK  
MISSISSIPPI

85-368/655

6163

2/9/2012

PAY  
TO THE  
ORDER OF City of Pass Christian

\$ \*\*150.00

One Hundred Fifty Only\*\*\*\*\*

DOLLARS

MEMO  
Filing Fee Lot on 2nd Street

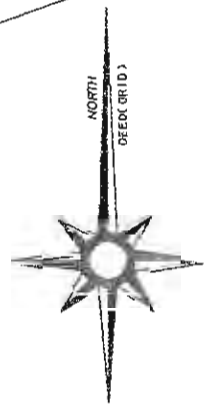
  
AUTHORIZED SIGNATURE

Security features. Details on back 

⑈006163⑈ ⑆065503681⑆ 02 6111580⑈

DL-2

C.S.X. (L.S.N.)



SCALE: 1" = 50'

- LEGEND:
- IRON ROD FOUND
  - 
  - IRON PIPE FOUND
  - R.R. SPIKE FOUND

1.27 A. ±  
 TAX PARCEL 4120-02-011.00  
 J. BULL-AVNI, LLC  
 2006 188-D-J1; 1/6/06

Current parcel

MENGE AVE.

2ND STREET

LEGAL DESCRIPTION:

A PARCEL OF LAND CONTAINING 1.27 ACRES, MORE OR LESS, SITUATED IN LOT 38 OF THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MS. DESCRIBED AS FOLLOWS:

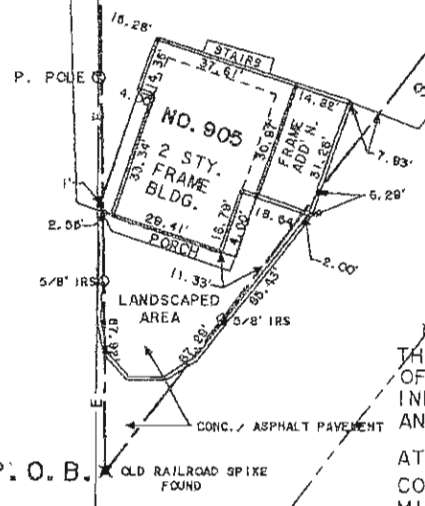
COMMENCING AT THE INTERSECTION OF THE NORTH MARGIN OF EAST 2ND. ST. AND THE EAST MARGIN OF MENGE AVE., BEING THE POINT OF BEGINNING; THENCE N00°39'14"W ALONG SAID EAST MARGIN 377.26 FT. TO THE SOUTH R.O.W. OF THE CSX RAILROAD; THENCE N69°19'08"E ALONG SAID R.O.W. 207.24 FT.; THENCE S00°39'14"E 193.11 FT. TO THE NORTH MARGIN OF EAST 2ND. ST.; THENCE S36°41'48"W ALONG SAID NORTH MARGIN 320.93 FT. TO THE POINT OF BEGINNING.

THIS IS TO CERTIFY THAT I HAVE SURVEYED THE HEREON DESCRIBED PARCEL OF LAND AS SHOWN HEREON AND THAT ALL MEASUREMENTS AND OTHER DATA INDICATED HEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ATTENTION IS CALLED TO THE VARIANCE BETWEEN THE DEED CALLS AND THE CORNERS RECOVERED. ADDITIONALLY, ATTENTION IS CALLED TO THE MISLOCATION OF THE EXISTING CHAIN LINK FENCES ALONG THE NORTH AND EAST PROPERTY LINES AND TO THE EXISTING UTILITIES ALONG THE WEST PROPERTY LINE.

ATTENTION IS CALLED TO THE BUILDING ADDITION ENCROACHMENT INTO 2ND. ST. AND THE PORCH INTO MENGE AVE. AS SHOWN HEREON.

THIS RE-SURVEY WAS MADE FOR AVMI, LLC. SEPT. 9, 2008.



N 00°39'14" W 377.26'  
 OVERHEAD POWER LINE  
 P. POLE

320.93'  
 S 36°41'48" W

1/2" IRF

2.5'

S 00°39'14" E 193.11'  
 CHAIN LINK FENCE

NGS MON. PC E BASE  
 1/2" IRF 0.58' SOUTH

5.88'

(REF. BRWD.)  
 N 69°19'08" E 207.24'

4.9'

5.0'

5.8' IRS

P. POLE

N 00°39'14" W 377.26'  
 OVERHEAD POWER LINE  
 P. POLE

P. O. B.  
 OLD RAILROAD SPIKE FOUND

CONC. ASPHALT PAVEMENT

LANDSCAPED AREA

5/8" IRS

11.33'

29.41'

2.06'

1'

4.15'

16.28'

P. POLE

NO. 905

2 STY. FRAME BLDG.

STAIRS

FRAME ADD. N.

14.82'

7.93'

6.29'

2.00'

19.64'

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11.33'



SCALE: 1" = 50'

Proposed parcel division

LEGEND:

- ⊗ --- IRON ROD FOUND
- --- IRON ROD SET (5/8" X 18")
- --- IRON PIPE FOUND
- ⊗ --- R.R. SPIKE FOUND
- △ --- FENCE POST
- 21.7 + --- DENOTES GROUND ELEV.

LEGAL DESCRIPTION: PARCEL 1

A PARCEL OF LAND CONTAINING 0.285 ACRES, MORE OR LESS, SITUATED IN LOT 38 OF THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MISSISSIPPI DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTH MARGIN OF EAST 2ND. STREET AND THE EAST MARGIN OF MENGE AVENUE BEING THE POINT OF BEGINNING; THENCE N00°39'14"W ALONG SAID MARGIN 203.01 FT. TO A POINT; THENCE S71°30'44"E 129.66 FT. TO A POINT ON THE NORTH MARGIN OF EAST 2ND. STREET; THENCE S36°41'48"W ALONG SAID MARGIN 201.90 FT. TO THE POINT OF BEGINNING.

LEGAL DESCRIPTION: PARCEL 2

A PARCEL OF LAND CONTAINING 0.988 ACRES, MORE OR LESS, SITUATED IN LOT 38 OF THE HENDERSON-SHIPMAN-HUGHES PARTITION OF THE B. PELLERIN CLAIM, CITY OF PASS CHRISTIAN, 1ST. JUDICIAL DISTRICT, HARRISON COUNTY, MISSISSIPPI DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE NORTH MARGIN OF EAST 2ND. STREET AND THE EAST MARGIN OF MENGE AVENUE; THENCE N00°39'14"W 203.01 FT. TO THE POINT OF BEGINNING; THENCE CONTINUE N00°39'14"W ALONG SAID EAST MARGIN 174.24 FT. TO THE SOUTH R.O.W. OF THE CSX RAILROAD; THENCE N69°19'08"E ALONG SAID R.O.W. 207.24 FT. TO A POINT; THENCE S00°39'14"E 193.11 FT. TO A POINT ON THE NORTH MARGIN OF EAST 2ND. STREET; THENCE S36°41'48"E ALONG SAID MARGIN 119.03 FT. TO A POINT; THENCE N71°30'44"W 129.66 FT. TO THE POINT OF BEGINNING.

(1.27 A. ±)  
 TAX PARCEL 4120-02-011.00  
 J. B. BULL-AVNI, LLC  
 2006 188-D-J1: 1/6/06  
 +18.5  
 PARCEL 2  
 0.988 A. ±

P. O. B. PARCEL 2

PARCEL 1  
0.285 A. ±

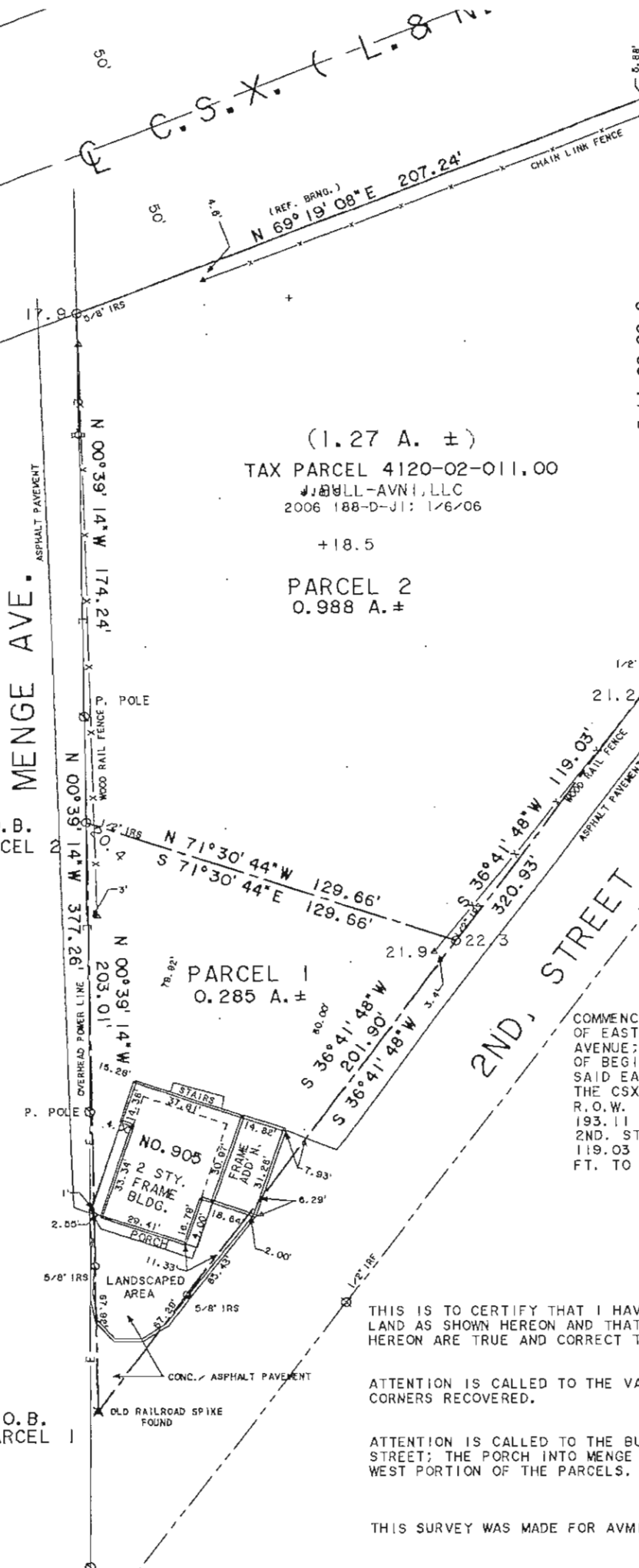
P. O. B. PARCEL 1

THIS IS TO CERTIFY THAT I HAVE SURVEYED THE HEREON DESCRIBED PARCELS OF LAND AS SHOWN HEREON AND THAT ALL MEASUREMENTS AND OTHER DATA INDICATED HEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ATTENTION IS CALLED TO THE VARIANCE BETWEEN THE DEED CALLS AND THE CORNERS RECOVERED.

ATTENTION IS CALLED TO THE BUILDING ADDITION ENCROACHMENT INTO 2ND. STREET; THE PORCH INTO MENGE AVENUE AND THE OVERHEAD POWER LINE INTO THE WEST PORTION OF THE PARCELS.

THIS SURVEY WAS MADE FOR AVMI, LLC, JAN. 27, 2012.



State of Mississippi

County of Harrison

WARRANTY DEED

For and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged, **Juanita Bull**, does hereby sell, convey and warrant unto **AVMI, LLC, a Mississippi Limited Liability Company**, the following described land and property situated in Harrison County, State of Mississippi, to wit:

**That certain parcel or lot of land beginning on the North line of Second Street at the intersection thereof with the East line of Menge Avenue, running thence East along the North line of Second Street a distance of 208 feet, more or less, to the property now or formerly belonging to Shoenfeld; running thence North along the West line of said Shoenfeld property 175 feet, more or less, to the right of way of the L and N Railroad; thence Westwardly along the right of way of said Railroad to Menge Avenue; thence South along Menge Avenue 349 feet, more or less, to the point of beginning; being in and a part of Lot 38 of the Henderson-Shipman-Hughes Partition of the Bartholomew Pellerin Claim, City of Pass Christian, Harrison County, Mississippi.**

*Note particularly described in that survey by James R. Clark 11-30-05*  
Together with all and singular the rights, privileges, improvements and

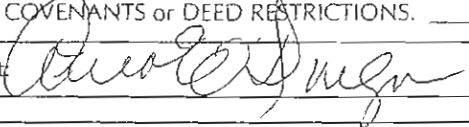
appurtenances to the same belonging or in any wise appertaining.

This conveyance is made subject to any and all reservations, restrictions, easements, exceptions, covenants and conditions of record, including any mineral, oil or gas reservations and any covenants or restrictions of record.

If bounded by water, the warranty granted herein shall not extend to any part of the above described property which is tideland or coastal wetlands as defined in the Mississippi Coastal Wetlands Protection Act and this conveyance includes any natural accretion and is subject to any erosion due to the action of the elements.

The Grantors herein certify that the property hereinabove conveyed forms no part of the homestead of said Grantors.

**APPLICATION FOR  
RE-SUBDIVISION OR INFILL PLAN  
CITY OF PASS CHRISTIAN  
PLANNING COMMISSION**

NAME of Subdivision:	Community Planning Area:
NO. OF LOTS in Subdivision or Final Plat: <u>2</u>	TRANSECT ZONE: <u>T4 +</u>
PARCEL NO.(s) of Subdivision: <u>04120-02-011.000</u>	LOCATION:
NAME of PROPERTY OWNER: <u>AUM I LLC</u>	
ADDRESS: <u>905 EAST 2ND</u>	
NAME of Applicant: <u>same</u>	
ADDRESS:	
CONTACT INFO: Business Tel. <u>228-493-9255</u> Home Tel.	
E-Mail <u>Auraedwyer@aol.com</u>	
NAME of Engineer/Surveyor: <u>JAMES R. CLARKE</u>	
LEGAL DESCRIPTION OF PROPERTY: <u>attached</u>	
As Recorded at the Harrison County Courthouse: <u>2006 - 188 - D - 71</u>	
BOOK NUMBER:	PAGE NUMBER:
Attach any RESTRICTIVE COVENANTS or DEED RESTRICTIONS. _____ (Initial) <u>Attached</u>	
SIGNATURE of Applicant: 	
A. Preliminary Subdivision Plat Approved:	Date:
B. Construction Plans for Subdivision Approved:	Date:
C. Water/Sewer-Utilities-Drainage Plans Approved by City Engineer. (See Attached Letter)	
All Required Improvements are in place, inspected and accepted by City Engineer. Date:	

FILING FEE of \$ \_\_\_\_\_ is payable to CITY OF PASS CHRISTIAN for processing costs.

Date: \_\_\_\_\_ By: \_\_\_\_\_

4002

DATE 2/8/12 RECEIPT 742965

RECEIVED FROM

HYVIE

ADDRESS

905 E. 2nd St

DOLLARS \$ 200.00

FOR Resub

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	
AMOUNT PAID	<u>200</u>	CHECK	
ENDING BALANCE		MONEY ORDER	

BY

D. O. Black

**Zoning Board Meeting Minutes**  
**February 14, 2012**  
**(DRAFT COPY, Will be adopted at March 2012 meeting)**

Regular monthly meeting 6:00 P.M., 14<sup>th</sup> Day of February 2012, held at the City of Pass Christian Municipal Court Room, 200 W. Scenic Drive.

Acting Chairman Eugene Russell called the meeting to order at 6:00 P.M.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Willie Cox	X	
Steve Dick	X	
Eugene Russell	X	
Lisa Smith	X	
Eddie Tillman	X	

The first order of business was to approve the minutes from the regular meeting held on December 13, 2011. On motion of Dick, seconded by Smith, a motion was made to accept the minutes. The vote was 4-0 motion passed.

There were two (2) requests on the agenda.

Ms. Shelly Killeen of 105 Palmwood (Parcel # 02120-01-011.00) applied for a variance from Section 5.3.4f which requires that all garages be located in the third layer, with access permitted through a façade wall for lots less than 50 feet in width, where no reasonable alternative exists. Killeen asked that she be able to access under house parking directly from the street.

The Board found that the request met the requirements detailed in section 3.5.2 of the Zoning Administration Ordinance. (Attached)

On motion of Tillman, seconded by Cox, a motion was made to open the public hearing. The vote was 4-0 motion passed.

Killeen addressed the zoning board, stating that she wants to leave the smallest footprint possible on her lot. The driveway will be no more than 16ft in width and be within the confines of the pilings. If she were to pour a driveway according to code, Killeen stated that she would have to use twice the amount of concrete and take out a few trees. Additionally, Killeen stated that everyone else on Palmwood enters through the front façade and she'd like to be consistent with the neighbors.

On motion of Tillman, seconded by Cox, a motion was made to grant the variance as requested. The motion passed 4-0.

Next, Ms. Avra O'Dwyer, representing AVMI Properties, LLC, of 905 E. Second (Parcel # 04120-02-011.000) requested a variance from Section 5.4.11b which requires that in a T4+ transect, frontages along thoroughfares shall be a minimum of 18 ft and a maximum of 96 ft wide. O'Dwyer would like to

subdivide her property into two parcels, and if granted a variance from the maximum requirement of 96 ft. at the frontage, would have two parcels with the following dimensions:

- Parcel 1: 201.9 ft along 2<sup>nd</sup>, 203.01 ft. along Menge
- Parcel 2: 119.03 ft. along 2<sup>nd</sup>, 174.24 ft. along Menge

On motion of Smith, seconded by Tillman, a motion was made to open public hearing. The motion passed, vote 4-0.

Tillman recused himself from the hearing and left the room.

O'Dwyer addressed the zoning board, stating that she would like to subdivide her parcel into two separate lots. She stated that it is over an acre and an irregular shape, so there is no way to do a simple subdivision without exceeding the 96ft. maximum width requirement in a T4+ transect. She stated she does not plan to further subdivide the property.

Gwendolyn Canon, of 907 E. Second Street, stated that she lives next door and objects to this issue. She stated that the meeting should be postponed because she received a mailed notice only seven days before the hearing and did not have enough time to talk to neighbors.

Russell stated that he spoke with the City Attorney regarding the notice, and that everything was done correctly according to statute MCA Section 17-1-17. Russell then read the memo from the City Attorney allowed.

Canon stated that she is opposed to a lot being this size, and she is opposed to a restaurant in this location.

The Board found that the request met the conditions detailed in Section 3.5.2 of the Zoning Administration Ordinance.

With no further citizens wishing to speak, on motion of Cox, seconded by Dick, a motion was made to close the public hearing. The motion passed 3-0.

On motion of Cox, seconded by Dick, a motion was made to grant the variance as requested. The motion passed 3-0.

Tillman rejoined the meeting.

There being no further business, a motion a mad by Dick, seconded by Smith, to adjourn the meeting at 6:38P.M. The motion passed 4-0.

*Agnes Russell*  
*Chairman*      2/15/2012

Section 3.5. POWERS AND DUTIES OF THE BOARD OF ZONING ADJUSTMENT

The Board of Zoning Adjustment (Zoning Board) shall have the following powers and duties:

3.5.1 Administrative Reviews:

To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by the Zoning Enforcement Officer in the enforcement of this ordinance, pertaining to issues that may be raised in a request for a variance.

3.5.2 Variances:

To authorize upon appeal in specific cases such variances from the terms of this ordinance as will not be contrary to the public interest where, owing to special conditions, literal enforcement of the provisions of this ordinance will, in an individual case result in unnecessary hardship, so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial Justice done. Such variances maybe granted in such case of unnecessary hardship upon a finding by the Board of Zoning Adjustment that all of the following conditions exist:

3.5.2.1 There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography that are not applicable to other lands or structures in the same district.

3.5.2.2 A literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.

3.5.2.3 Granting the variance requested will not confer upon applicant any special privileges that are denied to other residents of the district in which the property is located.

3.5.2.4 The requested variance will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare.

3.5.2.5 The special circumstances are not the result of the actions of the applicant.

3.5.2.6 The existence of a nonconforming use of neighboring land, buildings, or structures in the same district or of permitted or nonconforming

uses in other districts shall not constitute a reason for the requested variance.

3.5.2.7 The variance requested is the minimum variance that will make possible the legal use of the land, building, or structure.

3.5.2.8 A variance is an adjustment in the terms of the zoning regulations where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of the ordinance would result in unnecessary and undue hardship. As used pertaining to the zoning regulations, a variance is authorized only for height and size of structure, size of yards and open spaces, number and species of trees required to be replanted, or permanent placement of manufactured buildings which may meet certain federal safety regulations but may not meet structural requirements of the International Building Code in areas subject to hurricane force winds and tidal action; and such other matters as may be specified by ordinance.

### 3.5.3 Public Hearing:

3.5.3.1 The owner of the property for which the Variance is sought or his agent shall be notified by mail of at least fifteen (15) days in advance of public hearing. A notice shall be mailed not less than fifteen (15) days prior to the date of such hearing, to the owner of all properties within a radius of one hundred and sixty (160) feet of the external boundaries of the property described in the application for the variance, using for this purpose the last known name and address as shown on the tax roll of Harrison County. Notice of such hearing shall be posted on the property for which the variance is being sought, at the City Hall, and in one other public place at least fifteen (15) days prior to the public hearing, and data pertinent to the variance being sought shall be given in a local newspaper with general circulation in the community at least fifteen (15) days before the hearing.

3.5.3.2 The Board of Zoning Adjustment shall make a finding that it is empowered under the section of this ordinance described in the application to grant the variance, and that the granting of the variance will not adversely affect the public interest.

3.5.3.3 In granting any variance, the Board of Zoning Adjustment may prescribe appropriate conditions and safeguards, when made a part of



## City of Pass Christian

PO Drawer 368  
Pass Christian, MS 39571  
Phone (228) 452-3310  
Fax (228) 452-5435

Robin Rafferty, Alderman Ward 1  
Joseph Pieruas, Alderman Ward 2  
Anthony Hall, Alderman Ward 3  
Huey Bang, Alderman Ward 4  
Renee Brooks, Alderman-at-Large

Leo "Chipper" McDermott, Mayor

February 10, 2012

TO: Zoning Board of Adjustments

FROM: City Attorney

RE: Case No. ZB-2-2012

It is my understanding that you have a hearing originally set for a variance request on February 14, 2012, where the owner of the lot will request the Zoning Board to consider a request to subdivide the larger parcel into two lots. This is the property situated on Parcel No. 412O-02-011.000 in the NE corner of the intersection between Menge Ave. and East Second St. Our City Planner has stated that a Notice of the Public Hearing for these issues was published in the newspaper on January 30, 2012, at least one time for a minimum of 15 days prior to the hearing. [Although not required by state statute this notice actually published a second time on February 6, 2012 as well.] This notice specifically stated that the Zoning Board could take up "any related matters", such as the variance request for this minor re-subdivision. I understand from Abby that the request for a variance for the maximum setback requirements has been withdrawn.

Additionally, I have been advised that out of an abundance of precaution our City Planner sent out a second Notice of Hearing to be published by the newspaper that made it clear the Zoning Board would consider the variance for the minor lot re-subdivision **under the same case number** at the February 14, 2012 hearing. This notice could actually be construed to be unnecessary since the first Notice of Hearing met the statutory requirements of MCA Section 17-1-17, as amended.

Our Zoning Ordinance provides **additional** notice requirements for variance hearings. (See Section 3.5.3 of the Procedural Zoning Ordinance attached) as follows:

1. Send written notice to adjoining property owners within 160 feet at least 15 days prior to hearing.
2. Post sign for notice of hearing on property at least 15 days prior to the zoning hearing date.

The Mississippi Supreme Court has stated that the City Zoning Board may not waive the statutory requirement that the notice of hearing be published in the newspaper, but the City may waive additional notice requirements from its local ordinance if the Board finds that an objecting owner has been otherwise "sufficiently apprised in advance of the substance of the zoning hearing and had the opportunity to be heard at the hearing." See *Thrash v. Mayor & Comm'rs of the City of Jackson*, 498 So.2d 801, 807 (Miss. 1986) cited in the case of *Harvey v. Town of Marion*, 756 So.2d 835 (Miss. 2000) (See case attached).

Abby has advised that through inadvertence the second notice of the hearing sent to the newspaper was not also mailed to the required adjoining landowners until February 3, 2012 and the sign for the notice of the hearing was posted on the property today.

It is my understanding that an adjoining landowner to the East, Ms. Gwendolyn Cannon, has filed a written objection to the relief being granted at the hearing. In a separate note to the Mayor she has also contended that she **personally** did not receive the written notice of the zoning hearing in a timely manner. Again, the City Planner did have a notice of hearing published as required by the State Statute to meet the **mandatory** requirements. It is also clear that this landowner did receive the notice of the hearing shortly after the written notice was mailed to her on Feb. 3, 2012, by the City Planner. This notice of hearing meets the general due process requirements that the City "provided her reasonable advance notice of the substance of the zoning hearing". I have also been told that this objecting landowner has stated that she cannot attend the zoning hearing because she has made other plans to be out for the evening for Valentine's Day. Her choice not to attend the hearing will not prevent her from having her written objection to the request for the minor re-subdivision considered by the Zoning Board.

Based upon the foregoing, the Zoning Board has the following options:

1. You may find that Ms. Cannon received adequate statutory notice of the hearing and find that the City **substantially** complied with the "additional" notice requirements under the City's ordinance. If you do so, you may hear the matter as scheduled.
2. You may continue the matter to another date to allow Ms. Cannon to participate at the hearing.

A handwritten signature in black ink that reads "Malcolm F. Jones". The signature is written in a cursive style with a horizontal line extending to the right from the end of the name.

DL-3

**Special Use Permit Request – PCA-2-2012**

611 West North Street

Parcel ID: 0313D-01-027.000

Raymond, Charles IV

**General Description of Request:** The applicant, Charles Raymond, IV, would like to request a Special Use Permit to operate a covered storage facility for boats and recreational vehicles at 611 W. North Street, formerly Pass Christian Building Materials. Other than a few landscape/fencing improvements, Raymond has no plans to alter/add to the actual structure. The parcel is zoned T4L.

**Planning Office Opinion:** In looking at Table 10, Specific Building Functions, all Automotive functions are prohibited in the T4L transect. However, in my opinion this specific function—recreational vehicle/boat storage—is not addressed and therefore subject to a Special Use Permit with Planning Commission Approval.

The current structure, formerly Pass Christian Building Materials, was built prior to the implementation of SmartCode and therefore considered a grandfathered non-conforming structure. According to Section 1.8.2, "All expansions, repairs, remodeling and maintenance that do not enlarge the nonconformity of the Structure are permitted consistent with the International Building Code."

Mr. Raymond understands that if granted a special use permit to operate a storage facility at this location, he cannot at any time add to the structures. Mr. Raymond has stated the improvements he would like to make to the property in the attached letter. I do not believe that any of these improvements would add to the nonconformity of this site.

I believe the existing structure adequately supports the use Mr. Raymond suggests. The property is well hidden from the street and neighboring properties by a privacy fence. Furthermore, because this section of North Street contains a large number of commercial properties (and an existing storage facility in the next block) I do not believe this use will disrupt the character of the existing neighborhood.

Finally, I have been advised by the Mayor that he supports this particular use, and believes that it will be a benefit to the community as a whole.

For these reasons, I recommend granting a Special Use Permit as requested, with the understanding that there can be no additions to the existing structure.

**Photographs:**



Front of Property



Additional View of Front of Property



Looking west at property from entrance of school



Property directly to the East



View of neighborhood looking East

CHARLES D. REYMOND, IV.  
145 FOREST STREET  
PASS CHRISTAIN, MS. 39571  
(228) 324-4861 CELL

February 8, 2012

City of Pass Christian  
Planning Committee  
Pass Christian, MS 39571

Re: 611 West North Street  
Pass Christian, MS 39571

Dear Planning Committee:

This letter will reference my pending purchase of 611 West North Street – parcel number 0313D-01-027.000, formerly operated as Pass Christian Building Materials.

My sole desire in purchasing this property is to open a much needed covered storage for boats and recreation vehicles. My intentions are to enhance this property in the following ways.

- Culvert the entire frontage of this property
- Landscape the front to include new turf, shrubs and trees
- Install an electric gate for easy access (a portion of the fencing will be moved further away from the street allowing a vehicle and its trailer to be completely off of the street when accessing the gate).
- Needed repairs to entire fence system to include pressure washing and staining in a wood tone finish.
- Security lights and cameras will be installed to deter theft.

It is understood that I have no intention of changing or adding on to any pre-existing structures.

This will allow access for citizens in the area to have an option, which is currently not available, for covered storage. By allowing this, it will take a piece of blighted property on North Street, and further enhance the area.

Thank you for your consideration in this matter.

Yours truly,

  
Charles Reymond, IV

For Staff Use Only

Check number: 1649

Receipt number: 742941

Reviewed by: Daw

For Staff Use Only

Case File #: POA-Z-2012

Date Received: 1/17/2012

Zoning: T4L

**APPLICATION  
FOR  
PLANNING COMMISSION  
APPROVAL**

**CITY OF PASS CHRISTIAN**

- I. TYPE OF CASE: Planning Commission Approval under SmartCode
- II. PARCEL NUMBER: 0313D-01-027.000  
(Parcel Number available from Harrison County Tax Assessor at 228-865-4044)
- III. COMMUNITY PLAN AND TRANSECT ZONE: T4L
- IV. LOCATION OF PROPERTY INVOLVED: 611 W. North

ADDRESS OF PROPERTY INVOLVED: 611 W. North

NEAREST CROSS STREETS: Oakland / Pine

V. GENERAL DESCRIPTION OF REQUEST: Indicate code section delineating requirement for approval.  
(Attach additional sheets as necessary.)

Special use permit (Boat and RV Storage)

VI. OWNERSHIP AND CERTIFICATION:  
*I hereby certify that I have read and understand this application, and that all information and attachments are true and correct. I further certify that I agree to comply with all applicable city codes, ordinances and state laws, and that I am the owner of the property involved in this request or authorized to act as the owner's agent for herein described request.*

<u>Charles D. Raymond IV</u>	<u>Chad Rygul</u>	
NAME OF OWNER (PRINT)	AGENT OF OWNER(S) (PRINT)	SIGNATURE OF OWNER
<u>145 Forest St. P.C. MS 39571</u>		
MAILING ADDRESS	AGENT'S MAILING ADDRESS	SIGNATURE OF AGENT (IF APPLICABLE)

CITY	STATE	ZIP	CITY	STATE	ZIP	DATE	FEE PAID
OFF: <u>228 452-0500</u>		<u>(cell) (228) 324-4861</u>					
PHONE# (H)		PHONE#(W)	PHONE#(H)		PHONE#(W)		

If the property or properties listed above have more than one owner, please check this box.

In the case of multiple owners, please include names and contact information for all owners. Each property owner will need to sign the application. We can only accept applications with original signatures.

For multiple owners, please select one person to act as the Spokesperson and Agent for the Applicants.

- REQUIRED ATTACHMENTS:**
- A. SUPPLEMENTAL APPLICATION
  - B. LIST OF ADJACENT PROPERTY OWNERS (The Planning Department will complete this upon request.)
  - C. SITE PLAN (Include distances/dimensions, buildings, property lines, and streets, etc.)
  - D. CASH OR CHECK PAYABLE TO THE CITY OF PASS CHRISTIAN IN THE AMOUNT OF \$ 200.00
  - E. PROOF OF OWNERSHIP (COPY OF DEED(S))
  - F. IF APPLICABLE, PROOF OF AUTHORITY TO ACT AS AN AGENT
  - G. ONE APPLICATION SET WITH ORIGINAL SIGNATURES

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1649

# RECEIPT 742941

DATE 1/17/11  
 RECEIVED FROM Charles Raymond IV  
 ADDRESS 611 W. North St  
 FOR Special use DOLLARS \$ 200.00

ACCOUNT		HOW PAID	
BEGINNING BALANCE		CASH	
AMOUNT PAID	<u>200.00</u>	CHECK	<input checked="" type="checkbox"/>
BALANCE DUE		MONEY ORDER	

BY D. A. Zwick

©2001 REDIFORM® S1657N-CL

CHARLES REYMOND IV 6-99 1649  
 DAVID REYMOND  
 145 FOREST ST  
 PASS CHRISTIAN, MS 39571

Date 1/17/12 05-368/655 10

Pay to the Order of City of Pass Christian \$ 200.00  
Two Hundred and 00/100 Dollars

**Hancock Bank**  
 Member FDIC / hancockbank.com  
 CLASSIC 50 GOLD CHECKING

For 611 West North St. Chad Raymond

⑆06550368⑆ ⑆1649⑆ ⑆011754955⑆

CA-1

## Agenda Request

From: Fire Dept.  
Date of Request: 08 Feb 12  
Subj: Request board approval generator maint. contract  
Date of Meeting: 22 Feb 12

1. Respectfully request that the Board of Alderman approve one year generator service maintenance agreement with ESSE,LLC for generator at Fire Station #1 @ 808 E. 2<sup>nd</sup> St. at a cost of \$850.00.

Respectfully,  
Fire Chief

# ESSE, LLC Service Maintenance Agreement

Date: JANUARY 31, 2012



PASS CHRISTIAN FIRE -  
805 EAST 2<sup>ND</sup> STREET  
PASS CHRISTIAN, MS  
Attn: PATTY

3235 Veterans Circle  
Birmingham, AL 35235  
888.999.7921 www.ESSELLC.com

Generator 1: Kw: 60 - Model: SD060 - Serial: 2096050  
Generator 2: Kw: - Model: - Serial:

ESSE, LLC recommends having your generator serviced twice per year in six month intervals by one of our Generac Certified Technicians. These services include an **Operational Inspection** and a **Comprehensive Service Inspection** which are set up in six month intervals. Having service performed twice per year will ensure your generator will work to your expectations.

The **Operational Inspection** is a complete inspection of the Generator and Transfer Switch. Testing of the transfer switch includes checking the voltage sensors, frequency and the hertz. Inspection of the Coolant System, Fuel System, Air Induction and Exhaust System, Lube Oil System, Starting System, Engine Monitors and Safety Controls will also be conducted during this inspection.

The **Comprehensive Inspection** is a complete Operational Inspection plus the changing of the oil and filters.

\*Battery replacement is recommended for every 3 years and is an additional cost.

**One Year Service Package**  
Package option #1 is a one year agreement.  
Full payment is due with return of contract.

**Two Year Service Package**  
Package option #2 is a two year agreement.  
Highlighted Price reflects 10% discount!

<input type="checkbox"/> Operational Service Inspection (one visit per year)	<b>\$285</b>
<input type="checkbox"/> Comprehensive Service Inspection (one visit per year)	<b>\$565</b>
<hr/>	
<input type="checkbox"/> Both per year (two visits per year)	<b>\$850</b>

<input type="checkbox"/> Operational Service Inspection (one visit per year)	<b>\$513</b>
<input type="checkbox"/> Comprehensive Service Inspection (one visit per year)	<b>\$1017</b>
<hr/>	
<input type="checkbox"/> Both per year (two visits per year)	<b>\$1530</b>

Optional load bank services are available. Please contact our service department at 888.999.7921 for available pricing.

## SPECIAL OFFER!

If you choose both inspections for package #2 and pay in full up front, take another 5% off!

**BEST DEAL!**

**\$1453.50**

Pricing is good for 60 days from quote date. Price quoted is for scheduled service maintenance only and based on regular working hours from 7:00am – 3:00pm weekdays. Any additional repair work will be billed separately at the *current labor rate* which is currently \$120.00 per hour including travel time and mileage at \$2.25 per mile. Should any repairs be needed, you will be asked for your approval prior to proceeding with the repairs. After hour rates are \$180.00 per hour which includes travel and on site labor, plus \$2.25 per mile. Holiday and weekend rates are \$240.00 per hour travel and on site labor, plus \$3.00 per mile.

### Special Terms and Conditions:

- Pricing does not include freight and applicable sales use and other taxes.
- Labor and Mileage charges are subject to change with a 30 day notification.
- Any testing may result in power fluctuations that can interfere with sensitive electronic equipment (including but not limited to televisions, computers, VCRs, DVDs, etc.). You agree to hold harmless the technician and Energy Systems Southeast, LLC for any such power fluctuations and for any theft, fire or circumstances beyond either party's control.

I agree to all stated terms in this document and by signing I agree to this order. If a Debit Card or a Credit Card has been presented as a means of payment or deposit, I authorize ESSE, LLC to submit for payment on such card all amounts owed as indicated on this form (Debit/Credit Card information, if any, is listed below).  
**PLEASE INCLUDE PAYMENT WITH SIGNED CONTRACT.**

Amount: \_\_\_\_\_ Check No. \_\_\_\_\_ Drivers License No. /State: \_\_\_\_\_ MC  Visa  Amex  Discover  Other

Name on Credit Card: \_\_\_\_\_ Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Billing Address of Credit Card: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Security Code on Credit Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Best way to reach you: \_\_\_\_\_ Acceptance Date: \_\_\_\_\_

*\*All quotes & agreements may be subject to a FUEL SURCHARGE depending on market conditions\**

Energy Systems Southeast, LLC • 3235 Veterans Circle • Birmingham, AL 35235  
Sales: 800.275.5759 • Parts: 866.288.3685 • Service: 888.999.7921  
The Industrial Distribution Central for Generac® Power Systems  
[www.ESSELLC.com](http://www.ESSELLC.com)

INDRL

CA-2



*City of Pass Christian*  
*Code Enforcement Office*

*P.O. Drawer 368*  
*Pass Christian, Mississippi 39571*  
*Phone: (228) 452-3316 • Phone: (228) 452-3324*  
*Fax: (228) 452-3044*

Feb. 13, 2012

To: Mayor and Board of Aldermen

A request from Mr. & Mrs. Feder for a refund of their building permit .  
The permit No. is 2026 and the permit fee was \$1,115.00, this is within the three year expiration date of  
the building permit. The expiration date of the permit was 10-17-09.

See exhibit CO-1

Gene Peralta

A handwritten signature in blue ink that reads "Gene Peralta".

Building Official

Exh. CO-1

February 8, 2012

Mayor Leo McDermott  
Members of the Board  
City Hall  
200 W. Scenic Drive  
Pass Christian, MS 39571

Re: 220 Kittiwake Rd  
Parcel 0512M-01-007.022

Dear Mayor McDermott and Members of the Board:

On September 17, 2008, my wife and I submitted architecturally drawn building plans and \$1,115.00 building permit fee; unfortunately, the plans for the Deltec home were rejected at a public hearing. We were very impressed with the kindness of the city employees whom we encountered and were sorry the community did not approve of the plans. On several previous occasions, we also requested the return of the plans; however, assumed they were lost in the transition from the temporary City Hall trailer to the permanent facility. We are requesting the return of the \$1,115.00 permit fee. We are available to stop at City Hall to pick up the refund; we may be reached at 262-786-2185, or if you prefer to send it to our home address.

Thank you in advance for assistance in this matter.

Sincerely,

Mel & Dottie Feder  
17305 Oak Park Row  
Brookfield, WI 53045



# City of Pass Christian

PERMIT #  
2026

## Building New Construction: Residential

Contractor						Permit Date 17-Sep-08			
Owner MELVYN & DOROTHY FEDER				Business Name					
Job Address 220 KITTIWAKE RD				City, State Zip PASS CHRISTIAN, MS 39571					
Section	Township	Range	Lot	Block	Ward	Subdivision Name			
21	08	12							
Use of Building SINGLE FAMILY						Flood Zone A-11	Base Fld Elev 13		
Description of Work ALL MACHINERY & EQUIPMENT MUST BE 4FT ABOVE BFE				Community Panel Number 285261		Min Gnd Elev			
				Surveyor DUKE LEVY					
				Surveyor # PE 7448 LS 1722					
Remarks									
Valuation of Work \$ <b>\$250,000.00</b>				Permit Fee: <b>\$1,115.00</b>					
				Type of Const.	Ext Finish Wood	Occupancy Group Residential			
				SqFt. Living Area 1500	Occupancy Work Type New Construction				
Plans Checked by		Date		SqFt. Accessory Area 1500	Zoning Class	Foundation Pillings			
Permit Validated by DW		Date 09/17/2008		Number of Stories 1	Bedrooms 2	Baths 2			
<p style="text-align: center;"><b>NOTICE</b></p> <p>THIS PERMIT IS ISSUED SUBJECT TO THE PARTY TO WHOM IT IS ISSUED FULLY COMPLYING WITH ALL REQUIREMENTS OF THE BUILDING CODE AND ALL PERTINENT LAWS AND ORDINANCES REGULATING THE USE AND CONSTRUCTION OF STRUCTURES AND THE WORK AUTHORIZED BY THIS PERMIT, OTHERWISE IT SHALL BECOME VOID AND THE PARTY LIABLE TO SUCH PENALTIES AS MAY BE PROVIDED FOR VIOLATION OF SAID ORDINANCES.</p> <p>THIS PERMIT SHALL BE VOID IF NOT KEPT AT APPROVED LOCATION OF WORK. THIS PERMIT IS VALID FOR 6 MONTHS. AFTER 6 MONTHS, PERMIT MUST BE UPDATED AND AFTER 1 YEAR THE PERMIT MUST BE RENEWED.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATIONS CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p>				Parcel Number 0512M-01-007.022					
				Legal Description					
				Comments					
				SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT				DATE	
SIGNATURE OF OWNER (IF OWNER BUILDER)				DATE					

Payment Type Check Re-Inspection Fee \$0.00  
 Check Number \_\_\_\_\_

CA-3

*Pass Christian Municipal Court  
P.O. Box 368  
Pass Christian, MS 39571  
Office (228) 452-3307  
Fax (228) 452-3320*

February 2, 2012

TO: Mayor McDermott & Board of Alderman  
FM: Judge Frank P. Wittmann III

RE: Training

This is a request to send Denise Dedeaux to the Municipal Court Clerks Statewide Seminar on March 8 & 9, 2012 at the Jackson Marriott in Jackson, MS. The Mississippi Judicial College has approved this program for 6 credit hours.

Use of a city vehicle is also requested to attend this seminar and meal allowance.

Thank you for your cooperation in this matter. If you have any questions please feel free to contact me at the above listed number.

Sincerely,

*Frank P Wittmann III*  
Judge Frank P. Wittmann III

# MUNICIPAL COURT CLERKS STATEWIDE SEMINAR

Jackson Marriott ~ Jackson, Mississippi

March 8-9, 2012

The Mississippi Judicial College will conduct a seminar for the Municipal Court Clerks at the Jackson Marriott, 200 East Amite Street, Jackson, Mississippi. This seminar will provide you with six (6) hours of legislatively mandated training.

If you plan to attend the seminar please complete the attached registration form and fax, mail or e-mail it to the Mississippi Judicial College by February 1, 2012.

## MAKING YOUR RESERVATIONS

Reservations for this event may be made by calling **Marriott reservations at 1-800-256-9194 or 1-601-969-5100** and informing the reservationist that you are attending the **Municipal Court Clerks seminar sponsored by the Mississippi Judicial College (Group Code MCJMCJA)**. *Although your room will be placed on the master bill of the Mississippi Judicial College, you must present a credit card for the room to be held.*

The Jackson Marriott has reserved a block of rooms for you for the night of Thursday, March 8<sup>th</sup>. The Mississippi Judicial College will pay the conference rate of \$85.00 for one room the night of March 8<sup>th</sup> for clerks living more than 30 miles from Jackson. Meals will be reimbursed at the MJC rate. Although the cost of self-parking is \$12.00, the Mississippi Judicial College has arranged for complimentary self-parking for attendees. MJC does not reimburse for parking. For directions and more information regarding the Jackson Marriott, or if you wish to make your reservation online, please click the following link: [www.marriott.com/janmc](http://www.marriott.com/janmc) If making reservations online, be sure to click special rates, enter group code and follow the online instructions.

### The room block will drop February 1, 2012

Reservations made after the reservation deadline will be subject to the best available rate, on a space available basis, at the time the reservation is made. Hotel check-in is at 3:00 p.m. and check-out is 11:00 a.m.

**REGISTRATION:** Registration will be held from 11:00 a.m. until 1:00 p.m. on Thursday, March 8<sup>th</sup>, 2012. **You will be on your own for lunch.** \$20.00

**PROGRAM:** The program will begin at 1:00 p.m. on Thursday, March 8<sup>th</sup> and will conclude at noon on Friday, March 9<sup>th</sup>, 2012. Seminar topics include:

- *Report from the State Auditor*
- *Report from the Attorney General*
- *Bonds*
- *Report from the Highway Patrol*
- *Panel Discussion of Current Issues*

**The MJC Board of Governors has adopted a 100% attendance policy at all seminars and Municipal Court Clerks are required to attend 100% of the program to be reimbursed for mileage, meals and hotel.**

**TRAVEL:** Municipal Court Clerks who drive personal vehicles will be reimbursed at the rate of 51 cents per mile.

MJC - dinner  
for - plus dot  
lunch -  
reimburse

7955

CA-4

## Pass Christian Police Department



JOHN DUBUISSON  
Chief of Police

Ricardo J. Dedeaux Sr.  
Sgt. Investigator

Phone: (228) 452-3300

525 Espy Avenue  
Pass Christian, Ms  
39571

James H. Stewart Jr.  
Asst. Chief of Police

Michael Lally  
Sgt. Investigator

Fax : (228) 452-3306

February 3, 2012

TO: Mayor McDermott & Board of Alderman  
FM: Chief John Dubuisson

REF: Internal Affairs Investigations:  
Complaint Processing & Procedural  
Responsibilities Course:

This is a request to allow Assistant Chief James Stewart and Investigator Michael Lally to attend a two-day course, May 3 & 4, 2012 that will be held by the Oxford Police Department in Oxford, Mississippi.

The cost of the course per student is \$300.00. Lodging-\$192.00, Meals-\$60.00 each, for a grand total of \$912.00.

A city vehicle will be used for travel.

Thank you for your consideration in this matter and if you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "John Dubuisson", written over a horizontal line.

Chief John Dubuisson

---

The Oxford Police Department presents:

**Internal Affairs Investigations: Complaint Processing and  
Procedural Responsibilities**

**May 3 & 4, 2012  
715 Molly Barr Rd  
Oxford, Mississippi**

Law enforcement administration is charged with the responsibility and has the authority to maintain discipline within the police department. The community has an expectation that this responsibility will be fulfilled in a professional and responsive manner. Citizens should be provided a fair and effective avenue for redress of their legitimate grievances against members of the department. The police department also has the responsibility to protect members of their agency from false allegations.

This **12 hour course** offers a global perspective to the subject of internal affairs investigations in a systematic framework designed to enhance thorough investigations. This information is relevant for agency command staff as well as the internal affairs detective or supervisor.

- Current Events in Internal Affairs
- Examination of Employee Rights
- Types of Complaints
- Complaint Processing and Investigations
- Disciplinary Procedures
- Practical Exercises
- Early Intervention Systems

---

Cost Per Student is \$300

Register On-Line at [www.lawenforcementseminars.com](http://www.lawenforcementseminars.com)

For more information, please call Sgt Bill Tait-662-232-2400 or [bgtait@comcast.net](mailto:bgtait@comcast.net)

CA-5

# Pass Christian Police Department



JOHN DUBUISSON  
Chief of Police

James H. Stewart Jr.  
Chief of Investigations

Phone : (228) 452-3300

327 East Second Street  
Pass Christian, Ms  
39571

THOMAS RUSPOLI  
Asst. Chief of Police

Ricardo J. Dedeaux Sr.  
Sgt. Investigator

Fax : (228) 452-3306

February 3, 2012

TO: Mayor McDermott & Board of Alderman  
FM: Chief John Dubuissou

REF: Official Uniform & Weapon:

This is a request to have the board approve and authorize the following officers to use uniforms and weapons while off-duty in the performance of certain private security duties in accordance with section 17-25-11 of the Ms. State Statues.

Chris Allen  
Gregory Daniels

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "John Dubuissou".

Chief John Dubuissou

CA-4



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**M E M O R A N D U M**

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**TO:** City of Pass Christian Mayor and Board of Aldermen

**FROM:** Walter Rode, Project Manager

**SUBJECT:** RECOMMENDATION FOR PAYMENT OF INVOICE #10 TO JAUBERT ASSOCIATES ARCHITECTURE, PLLC. CONTRACTS FOR THE PUBLIC WORKS GARAGE

ARCHITECT PROJECT NO. 09-10  
INVOICE #10

**DATE:** December 7, 2011

**CC:** Malcolm Jones, City Attorney

---

Attached is Jaubert Associate's Invoice #10 for Architectural Services through January 25, 2012 for the Public Works Garage project.

Total invoiced to date is \$38,257.06 which includes \$628.52 in reimbursable expenses, less previously invoiced amount of \$36,739.78 for a current invoice payment amount due of \$1,517.28.

I recommend approval for payment to Jaubert Associates Architecture, PLLC.

\$1,517.28 should be against FEMA Public Assistance Project Worksheet #7524.

Walter Rode, Project Manager

WAR/ocm



**JAUBERT ASSOCIATES**  
**ARCHITECTURE, PLLC**

*Member of the American Institute of Architects, Lawrence J. Jaubert, Architect*

Cell. (228) 760-5907  
 Voice: (228) 467-6202  
 Post Office Box 4155  
 Bay St. Louis, MS 39521  
 300 Third Street  
 Bay St. Louis, MS 39520  
 Email: ljaubert@cableone.net

Date: January 25, 2012

Project: Public Works Building  
 Pass Christian, Mississippi

To: Mr. Gary Suer  
 Broaddus & Associates  
 2510 14<sup>th</sup> Street  
 Suite 810  
 Gulfport, MS 39501

Invoice No: Ten (10)  
 Architects Project No. 09-10

**Invoice for Architectural Service**

The present status of the account is:

The Stipulated Sum for Compensation is: \$37,932.00

The Schematic Design Phase (15%) is 100% complete, therefore:  
 $\$37,932.00 \times 15\% \times 100\% = \dots\dots\dots \$ 5,689.80$

The Design Development Phase (20%) is 100% complete, therefore:  
 $\$37,932.00 \times 20\% \times 100\% = \dots\dots\dots \$ 7,586.40$

The Construction Document Phase (40%) is 100% complete, therefore:  
 $\$37,932.00 \times 40\% \times 100\% = \dots\dots\dots \$ 15,172.80$

The Bidding or Negotiation Phase (5%) is 100% complete, therefore:  
 $\$37,932.00 \times 5\% \times 100\% = \dots\dots\dots \$ 1,896.60$

The Construction Phase (20%) is 96% complete, therefore:  
 $\$37,932.00 \times 20\% \times 96\% = \dots\dots\dots \$ 7,282.94$

**Subtotal                    \$37,628.54**

**Subtotal \$37,628.54**

**Reimbursable Expenses:**

Office Depot	\$ 97.23
Office Depot	\$ 4.83
Huntoon's	\$264.34
Huntoon's	\$ 23.01
USPS	\$ 6.92
USPS	\$ 1.73
Office Depot	\$132.19
USPS	\$ 8.75
USPS	\$ 1.73
USPS	\$ 1.73
USPS	\$ 1.73
USPS	\$ 1.73
USPS	\$ 1.73
USPS	\$ 3.46
UPS	<u>\$ 22.00</u>
	<b>\$571.38</b>

**Subtotal \$571.38**

profit and overhead (10%) \$ 57.14

\$628.52

**TOTAL \$38,257.06**

Less previous Architectural Invoices - \$ 36,739.78

**Due This Invoice \$ 1,517.28**

By: Lawrence J. Jaubert BY SRN  
Lawrence J. Jaubert, AIA

LJJ/srn  
9-10/G-11

CA-7



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**M E M O R A N D U M**

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**TO:** City of Pass Christian – Marian Gest, City Clerk

**FROM:** Walter A. Rode, Project Manager

**RE:** War Memorial Park lighting project-Invoice #406

**SUBJECT:** Recommendation of Payment to design engineer-SDS

**DATE:** February 15, 2012

**CC:** Malcolm Jones, City Attorney

---

Please find attached invoice # 406 from the engineer of record Structural Design Solutions (SDS) for the War Memorial Park lighting project. Services are for additional hours associated with design changes requested by the Owner and for the costs for reimbursement of printing of specifications manuals.

Funding of \$930.01 for this invoice should be against FEMA Project Worksheet PW # 11239 Alternate Project.

Please place recommendation on the February 15, 2012 Board agenda.

Sincerely,

---

Walter Rode, Project Manager

Structural Design Solutions, LLC

8195 Woolmarket Road  
 STE C  
 Biloxi, MS 39532


# Invoice

Date	Invoice #
2/1/2012	406

Bill To
City of Pass Christian 201 Fleitas Ave Pass Christian, MS 39571

Terms	Rep
Net 45	

Project
War Mem. Lighting

Quantity	Item Code	Description	Price Each	Amount
8 25	additional services	Additional designer hours for War Memorial park meetings concerning change orders and drawing of electrical panel kiosk	80.00	660.00
1	Reproductions	ARC invoice 80-653737 specification books	81.95	81.95
1	Printing	10% fee	8.19	8.19
1	Reproductions	ARC invoice 80-662962 specification books	163.52	163.52
1	Printing	10% fee	16.35	16.35
		<i>Lighting Project</i>		
Certified By 			<b>Total</b>	\$930.01



CUSTOMER COPY

REMIT TO:  
 ARC  
 LOCKBOX 403984  
 ATLANTA, GA 30384-3984  
 Phone: (228) 388-8668  
 Fax: (228) 388-8187  
 TaxId: 746036592

INVOICE NUMBER

80-662962

Order: 872315  
 Date: 10/25/2011  
 Time: 1:07PM

BILL TO:

SHIP TO:

STRUCTURAL DESIGN SOLUTIONS 96534  
 8195 C WOOLMARKET RD  
 BILOXI MS 39532

PARKER DESIGN & MANAGEMEN  
 8195 B WOOLMARKET RD  
 BILOXI MS 39532

Phone: (228)396-1733

ATTN: ACCOUNTS PAYABLE

Customer's P.O. Number  
 WAR MEMORIAL  
 Project Number  
 LIGHTING

Ship Via  
 Our truck

Salesman  
 BROOKE ROBSON

Ordered By  
 JENNIFER

Invoiced By  
 TONY DUNNE

INVOICE

TERMS: Net 30 Days

ITEM NUMBER	DESCRIPTION	UOM	QUANTITY		UNIT PRICE	EXTENSION
			SHIPPED	BACK ORDERED		
1600.01	DIGITAL BOND 1ST PRINT/SET 9 sets of 3(24x36) 162 sq ft	SF	162			20.25
1900.01	COPIES 8.5X11 1-SIDED 9 copies of 62 originals	CP	558		0.1200	66.96
1917.01	CARDSTOCK IMAGED 8.5X11	EA	9		0.52	4.68
1925.01	CLEAR ACETATE COVERS 8.5X11	SH	9		1.622	14.60
1950.01	GBC BINDING - UP TO 1/2	EA	9		5.148	46.33

Ridgways has adopted their parent  
 company name of ARC.  
 PLEASE MAKE ALL CHECKS PAYABLE TO ARC !

GROSS AMOUNT	TAX %	TAX AMOUNT	FREIGHT CHARGES	<b>TOTAL AMOUNT DUE</b>
152.82	7.0000	10.70		\$163.52

RECEIVED IN GOOD CONDITION

X *[Signature]*

DATE

T J M E

Late Charges of 1.5% per month, equal to 18% annually, will be applied to past due balance.



CUSTOMER COPY

REMIT TO:  
 ARC  
 LOCKBOX 403984  
 ATLANTA, GA 30384-3984  
 Phone: (228) 388-8668  
 Fax: (228) 388-8187  
 TaxId: 746036592

INVOICE NUMBER

80-653737

Order: 861428  
 Date: 09/01/2011  
 Time: 12:06PM

BILL TO:

SHIP TO:

STRUCTURAL DESIGN SOLUTIONS 96534  
 8195 C WOOLMARKET RD  
 BILOXI MS 39532

PARKER DESIGN & MANAGEMEN  
 8195 B WOOLMARKET RD  
 BILOXI MS 39532

Phone: (228)396-1733

ATTN: ACCOUNTS PAYABLE

Customer's P.O. Number  
 WAR MEMORIAL  
 Project Number  
 LIGHTING SPECS

Ship Via  
 Our truck

Salesman  
 BROOKE ROBSON

Ordered By  
 JENNIFER POLK

Invoiced By  
 TONY DUNNE

INVOICE

TERMS: Net 30 Days

ITEM NUMBER	DESCRIPTION	UOM	QUANTITY		UNIT PRICE	EXTENSION
			SHIPPED	BACK ORDERED		
1900.01	COPIES 8.5X11 1-SIDED 4 copies of 108 originals	CP	432		0.1200	51.84
1917.01	CARDSTOCK IMAGED 8.5X11	EA	8		0.52	4.16
1950.02	GBC BINDING - UP TO 1	EA	4		5.148	20.59

Ridgways has adopted their parent company name of ARC.  
 PLEASE MAKE ALL CHECKS PAYABLE TO ARC !

GROSS AMOUNT	TAX %	TAX AMOUNT	FREIGHT CHARGES	<b>TOTAL AMOUNT DUE</b>
76.59	7.0000	5.36		\$81.95

RECEIVED IN GOOD CONDITION

*Q 7*

DATE 9-1-11 TIME

Charges of 1.5% per month, equal to 18% annually, will be applied to past due balance.

CA-8

**BROADDUS  
& ASSOCIATES**

*INDEPENDENT PROJECT MANAGEMENT AND PLANNING*

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**M E M O R A N D U M**

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**TO:** City of Pass Christian – Marian Gest, City Clerk

**FROM:** Walter A. Rode, Project Manager

**RE:** Fleitas Park tennis court project-Invoice #407

**SUBJECT:** Recommendation of Payment to design engineer-SDS

**DATE:** February 15, 2012

**CC:** Malcolm Jones, City Attorney

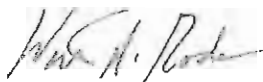
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Please find attached invoice # 407 from the engineer of record Structural Design Solutions (SDS) for the Fleitas Park tennis court project. Costs are for the reimbursable expense for printing the plans and specification manuals.

Funding of \$556.53 for this invoice should be against FEMA Project Worksheet PW # 8871.

Please place recommendation on the February 22, 2012 Board agenda.

Sincerely,



---

Walter Rode, Project Manager

Structural Design Solutions, LLC

8195 Woolmarket Road  
STE C  
Biloxi, MS 39532


# Invoice

Date	Invoice #
2/1/2012	407

Bill To
City of Pass Christian Fleitas Park 201 Fleitas Ave Pass Christian, MS 39571

Terms	Rep
Net 45	

Project
Fleitas Park

Quantity	Item Code	Description	Price Each	Amount
1	Reproductions	ARC invoice 80-670093 drawings and specification manuals	505.94	505.94
1	Printing	10% fee <i>Tennis Court</i>	50.59	50.59
Certified By 			<b>Total</b>	<b>\$556.53</b>



CUSTOMER COPY

INVOICE NUMBER

REMIT TO:  
 ARC  
 LOCKBOX 403984  
 ATLANTA, GA 30384-3984  
 Phone: (228) 388-8668  
 Fax: (228) 388-8187  
 TaxId: 746036592

80-670093

Order: 879680  
 Date: 12/06/2011  
 Time: 10:53AM

BILL TO:

SHIP TO:

STRUCTURAL DESIGN SOLUTIONS 96534  
 8195 C WOOLMARKET RD  
 BILOXI MS 39532

PARKER DESIGN & MANAGEMEN  
 8195 B WOOLMARKET RD  
 BILOXI MS 39532

Phone: (228)396-1733

ATTN: ACCOUNTS PAYABLE

Customer's P.O. Number  
 FLEITAS  
 Project Number  
 TENNIS COURT

Ship Via  
 Our truck

Salesman  
 BROOKE ROBSON

Ordered By  
 ANTHONY

Invoiced By  
 TONY DUNNE

INVOICE

TERMS: Net 30 Days

ITEM NUMBER	DESCRIPTION	UOM	QUANTITY		UNIT PRICE	EXTENSION
			SHIPPED	ORDERED		
1600.01	DIGITAL BOND 1ST PRINT/SET	SF	624			78.00
	13 sets of 8(24x36) 624 sq ft					
1900.01	COPIES 8.5X11 1-SIDED	CP	1846		0.1200	221.52
	13 copies of 142 originals					
1625.01	PAPER STRIP & STAPLE - LDC	ST	13		1.150	14.95
1917.01	CARDSTOCK IMAGED 8.5X11	EA	13		0.52	6.76
1925.01	CLEAR ACETATE COVERS 8.5X11	SH	13		1.622	21.09
1950.02	GBC BINDING - UP TO 1	EA	13		5.148	66.92
5503.01	WRAPPING FOR MAILING	EA	3		5.20	15.60
5505.01	PREP FOR THIRD PARTY SHIPPING	EA	3		5.00	15.00

Ridgways has adopted their parent  
 company name of ARC.  
 PLEASE MAKE ALL CHECKS PAYABLE TO ARC !

GROSS AMOUNT	TAX %	TAX AMOUNT	FREIGHT CHARGES	<b>TOTAL AMOUNT DUE</b>
439.84	7.0000	33.10	33.00	\$505.94

RECEIVED IN GOOD CONDITION

X

DATE

TIME

Late Charges of 1.5% per month equal to 18% annually will be applied to past due balances

CA-9

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**MEMORANDUM**

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**TO:** Pass Christian Mayor Chipper McDermott and Board of Aldermen

**FROM:** MAHC; Milady A. Howard, P.E.

**CC:** Marian Gest, Jaime Vargas

**DATE:** February 13, 2012

**SUBJECT:** Great Lakes Dredge & Dock Pay Application No. 2 (BP#2)

Pay Application No. 2 has been reviewed and found acceptable. Pay items have been completed according to plans and specifications and payment of the completed work less retainage is recommended.

**Pay Application No. 2: \$226,100.00**

-----  
Pay Application No. 1: \$553,375.00

APPLICATION FOR PAYMENT NO. 2

TO: City of Pass Christian (OWNER)  
 Contract for: Pass Christian Harbor Expansion Dated: 2/10/2012  
Bid Package #2 Dredging; MDA Grant # R-103-291-01-KED  
 OWNER'S Project No.: \_\_\_\_\_ ENGINEER'S Project No.: 1900-2  
 For work accomplished through the date of: 1/31/2012  
 CURRENT CONTRACT AMOUNT: \$4,978,666.00

ITEM	CONTRACTOR'S Schedule of Values			Work Completed	
	Unit Price	Quantity	Amount	Quantity	Amount
COMPLETED WORK		1 LS	\$ 1,500,000.00	43%	\$820,500.00
STORED MATERIALS					\$0.00
TOTAL (Orig. Contract) \$4,978,666.00					\$820,500.00

Accompanying Documentation:	GROSS AMOUNT DUE	\$ 820,500.00
Calculation Sheet	LESS 5% RETAINAGE	\$ 41,025.00
Schedule of Values	AMOUNT DUE TO DATE	\$ 779,475.00
	LESS PREVIOUS PAYMENTS	\$ 553,375.00
	AMOUNT DUE THIS APPLICATION	\$ 226,100.00

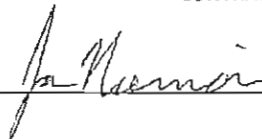
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 thru 2 Inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

Great Lakes Dredge & Dock Co., LLC.  
 L.W. Matteson Division  
 2122 York Road, Suite 200  
 Oak Brook, IL 60523

Dated: February 10, 2012

CONTRACTOR

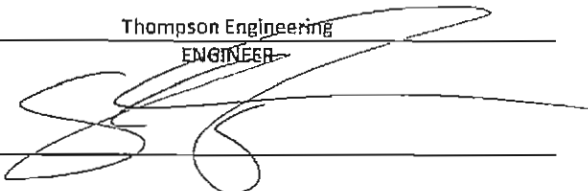
By: 

ENGINEER'S Recommendation:

This Application (with accompanying documentation) meets the requirements of the Contract Documents and payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 2/13, 2012

Thompson Engineering  
 ENGINEER

By: 

OWNER'S Acceptance:

Dated: 2/13, 2012

CITY OF PASS CHRISTIAN  
 OWNER

By: \_\_\_\_\_

CA-10

**BROADDUS  
& ASSOCIATES**

*INTEGRAL PROJECT MANAGEMENT AND PLANNING*

---

**M E M O R A N D U M**

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**TO:** City of Pass Christian – Marian Gest, City Clerk  
**FROM:** Walter A. Rode, Project Manager  
**RE:** War Memorial Park lighting project-Pay App #2  
**SUBJECT:** Recommendation of Payment to contractor-Bruce's Electric  
**DATE:** February 14, 2012  
**CC:** Malcolm Jones, City Attorney

---

Please find attached pay application no. 2 from contractor Bruce's Electric, Inc as certified by the engineer of record Structural Design Solutions (SDS) for the War Memorial Park lighting project.

Funding of \$11,388.13 for this pay application should be against FEMA Project Worksheet PW # 11239.

Please place recommendation on the Board agenda.

Sincerely,



---

Walter Rode, Project Manager

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 2

PAGES

BE FILE # 4400PR02

TO (OWNER): CITY OF PASS CHRISTIAN, MS  
 FROM: BRUCE'S ELECTRIC INC.  
 (CONTRACTOR) BOX 512  
 LONG BEACH, MS. 39560

PROJECT: WAR MEMORIAL PARK LIGHTING

APPLICATION NO: 2  
 PERIOD FROM: 01/01/12  
 TO: 02/02/12

DISTRIBUTION TO:  
 OWNER  
 ARCHITECT  
 XX CONTRACTOR

ATTENTION: MR. WALTER A RODE  
 OF BROADUS & ASSOCIATES  
 1 HANCOCK PLAZA  
 2510 14TH STREET SUITE 810  
 GULFPORT, MS 39501

CONTRACT FOR: CITY OF PASS CHRISTIAN, MS  
 BROADDUS & ASSOC.  
 STRUCTURAL DESIGN SOLUTIONS

VENDOR ID#:  
 ARCHITECT'S  
 PROJECT NO:

CONTRACT DATE: 11/28/11

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER		ADDITIONS	DEDUCTIONS
TOTAL			
APPROVED THIS MONTH			
NUMBER	DATE APPROVED		
4400C003 TIME CLOCKS	1/12/2012	\$1,295.99	
4400C002 POLE OUTLETS	1/12/2012	\$4,997.97	
4400C004 SITE CHNGS	1/12/2012	\$5,343.30	
TOTALS		\$11,637.26	\$0.00
NET CHANGE ORDERS		\$11,637.26	

APPLICATION IS MADE FOR PAYMENT, AS SHOWN BELOW IN CONNECTION WITH THE CONTRACT.  
 CONTINUATION SHEET ATTACHED.

The present status of the Account for this Contract is as follows:

1. ORIGINAL CONTRACT SUM	\$90,629.00
2. Net change by Change Orders APPROVED	\$11,637.26
3. CONTRACT SUM TO DATE	\$102,266.26
4. TOTAL COMPLETED & STORED TO DATE	\$51,232.29
5. RETAINAGE 2.5 %	\$1,280.81
6. TOTAL EARNED LESS RETAINAGE	\$49,951.48
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$38,563.35
8. CURRENT PAYMENT DUE	\$11,388.13
9. BALANCE TO FINISH, PLUS RETAINAGE	\$52,314.78

State of: MISSISSIPPI County of: HARRISON  
 Subscribed & sworn to before me this DAY OF \_\_\_\_\_ 19\_\_\_\_  
 My Commission expires:

The undersigned contractor certifies that to the best of his knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the contract documents that all amounts have been paid by him for work for which previous certificates for payment were issued and payments received from the owner, and that current payment shown here is now due.

CONTRACTOR: BRUCE'S ELECTRIC INC.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED 11,388.13

ARCHITECT: Anthony Tanna S.O.S.

BY: Orith J... DATE 02-13-12

In accordance with the contract documents, based on on-site observation and the data comprising the above application, the Architect certifies to the owner that the work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the contract documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights to the Owner or Contractor under this Contract.

CONTINUATION SHEET

PAGE 2

OF 2

PAGES

BE FILE #

4400PR02

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest

dollar. Use Column I on Contracts where variable

retainage for line items may apply.

APPLICATION NUMBER

2

APPLICATION DATE

02/10/12

PERIOD TO:

02/10/12

ARCHITECT'S PROJECT NO:

CONTRACTOR'S JOB NO: 4400

WAR MEMMORIAL PARK LIGHTING, PASS CHRISTIAN, MS

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	E WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C) MULTIPLY BY 100	I BALANCE TO FINISH (C-G)	J RETAINAGE % RATE	K RETAINAGE DOLLARS ACCUMULATED THROUGH THIS APPLICATION
			D FROM PREVIOUS APPLICATION (D-E)	E THIS PERIOD						
1	INS. BONDS, SUBMITTALS & SALES TAX	8064.75	8064.75	0	0	8064.75	100%	0	2.5%	201.62
2	MOBILIZE	500	500	0	0	500	100%	0	2.5%	12.50
3	RACEWAYS MATERIALS	5000	4500	500	0	5000	100%	0	2.5%	125.00
4	RACEWAYS LABOR	6000	5400	600	0	6000	100%	0	2.5%	150.00
5	WIRE MATERIALS	1500		500	0	500	33%	1000	2.5%	12.50
6	WIRE LABOR	1500		500	0	500	33%	1000	2.5%	12.50
7	POLE BASE FOUNDATIONS	7000	7000	0	0	7000	100%	0	2.5%	175.00
8	PANELS MATERIALS	4000	4000	0	0	4000	100%	0	2.5%	100.00
9	PANELS LABOR	1178.25	1178.25	0	0	1178.25	100%	0	2.5%	29.46
10	FIXTURES MATERIALS	42000		1000	0	1000	2%	41000	2.5%	25.00
11	FIXTURES LABOR	2000		200	0	200	10%	1800	2.5%	5.00
12	EQUIPMENT RENTAL	2000	1800	200	0	2000	100%	0	2.5%	50.00
13	ARBORIST	2000	1500	500	0	2000	100%	0	2.5%	50.00
14	DEMobilize & JOB CLOSEOUT	500		0	0	0	0%	500	2.5%	0.00
15	ALT-1	7386	6650	0	0	6650	90%	736	2.5%	166.25
16	Change Order 1 (B.E. 1,2,3)	11637.26		6639.29	0	6639.29	0%	4997.97	2.5%	165.98
17		0			0	0	0%	0	2.5%	0.00
18		0			0	0	0%	0	2.5%	0.00
19		0			0	0	0%	0	2.5%	0.00
20		0			0	0	0%	0	2.5%	0.00
21		0			0	0	0%	0	2.5%	0.00
22		0			0	0	0%	0	2.5%	0.00
23		0			0	0	0%	0	2.5%	0.00
24		102266.26	40593	10639.29	0	51232.29	50%	51033.97	2.5%	1280.81

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE 1 OF 2

PAGES

BE FILE # 4400PR02

TO (OWNER): CITY OF PASS CHRISTIAN, MS  
 FROM: BRUCE'S ELECTRIC INC.  
 (CONTRACTOR) BOX 512  
 LONG BEACH, MS. 39560

PROJECT: WAR MEMORIAL PARK LIGHTING

APPLICATION NO: 2  
 PERIOD FROM: 01/01/12  
 TO: 02/02/12

DISTRIBUTION TO:  
 OWNER  
 ARCHITECT  
 XX CONTRACTOR

ATTENTION: MR. WALTER A. RODE  
 OF BROADUS & ASSOCIATES  
 1 HANCOCK PLAZA  
 2510 14TH STREET SUITE 810  
 GULFPORT, MS 39501

CONTRACT FOR: CITY OF PASS CHRISTIAN, MS  
 BROADUS & ASSOC.  
 STRUCTURAL DESIGN SOLUTIONS

VENDOR ID#:  
 ARCHITECT'S:  
 PROJECT NO:

CONTRACT DATE: 11/28/11

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY

CHANGE ORDERS APPROVED IN PREVIOUS MONTHS BY OWNER		ADDITIONS	DEDUCTIONS
TOTAL			
APPROVED THIS MONTH			
NUMBER	DATE APPROVED		
44000061 TIME CLOCKS	1/12/2012	\$1,295.99	
44000002 POLE OUTLETS	1/12/2012	\$4,997.97	
44000004 SITE CHRG'S	1/12/2012	\$5,343.30	
TOTALS		\$11,637.26	\$0.00
NET CHANGE ORDERS		\$11,637.26	

APPLICATION IS MADE FOR PAYMENT, AS SHOWN BELOW IN CONNECTION WITH THE CONTRACT. CONTINUATION SHEET ATTACHED:

The present status of the Account for this Contract is as follows:

1. ORIGINAL CONTRACT SUM	\$90,529.00
2. Net change by Change Orders APPROVED	\$11,637.26
3. CONTRACT SUM TO DATE	\$102,266.26
4. TOTAL COMPLETED & STORED TO DATE	\$61,232.29
5. RETAINAGE 2.5 %	\$1,280.81
6. TOTAL EARNED LESS RETAINAGE	\$49,951.48
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$38,563.35
8. CURRENT PAYMENT DUE	\$11,388.13
9. BALANCE TO FINISH, PLUS RETAINAGE	\$52,314.78

The undersigned contractor certifies that to the best of his knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the contract documents that all amounts have been paid by him for work for which previous certificates for payment were issued and payments received from the owner, and that current payment shown here is now due.

State of: MISSISSIPPI County of: HARRISON  
 Subscribed & sworn to before me this 14th DAY OF February 10 2012  
 My Commission expires: 1-1-2014

*Barbara C Walker*



CONTRACTOR: BRUCE'S ELECTRIC INC.

BY: *[Signature]* DATE: 2-14-2012

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the contract documents, based on on-site observation and the data comprising the above application, the Architect certifies to the owner that the work has progressed to the point indicated; that to the best of his knowledge, information and belief, the quality of the work is in accordance with the contract documents; and that the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$11,388.13

ARCHITECT: S.D.S. Anthony Janner

BY: *[Signature]* DATE: 02-14-12

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights to the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable (retains) for line items may apply.

PAGE 2

OF 2

PAGES

BE FILE #

4400PR02

APPLICATION NUMBER 2

APPLICATION DATE 02/10/12

PERIOD TO 02/10/12

ARCHITECT'S PROJECT NO.

CONTRACTOR'S JOB NO. 4400

WAR MEMORIAL PARK LIGHTING, PASS CHRISTIAN, MS

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D.O.R.E.)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C) MULTIPLY BY 100	I BALANCE TO FINISH (C-G)	J RETAINAGE % RATE	K RETAINAGE DOLLARS ACCUMULATED THROUGH THIS APPLICATION
			D FROM PREVIOUS APPLICATION (D-E)	E THIS PERIOD						
1	INS, BONDS, SUBMIRALS & SALES TAX	8064.75	8064.75	0	0	8064.75	100%	0	2.5%	201.62
2	MOBILIZE	500	500	0	0	500	100%	0	2.5%	12.50
3	RACEWAYS MATERIALS	5000	4500	500	0	5000	100%	0	2.5%	125.00
4	RACEWAYS LABOR	6000	5400	600	0	6000	100%	0	2.5%	150.00
5	WIRE MATERIALS	1500		500	0	500	33%	1000	2.5%	12.50
6	WIRE LABOR	1500		500	0	500	33%	1000	2.5%	12.50
7	POLE BASE FOUNDATIONS	7000	7000	0	0	7000	100%	0	2.5%	175.00
8	PANELS MATERIALS	4000	4000	0	0	4000	100%	0	2.5%	100.00
9	PANELS LABOR	1178.25	1178.25	0	0	1178.25	100%	0	2.5%	29.46
10	FIXTURES MATERIALS	42000		1000	0	1000	2%	41000	2.5%	25.00
11	FIXTURES LABOR	2000		200	0	200	10%	1800	2.5%	5.00
12	EQUIPMENT RENTAL	2000	1800	200	0	2000	100%	0	2.5%	50.00
13	ARBORIST	2000	1500	500	0	2000	100%	0	2.5%	50.00
14	DEMOBILIZE & JOB CLOSEOUT	500		0	0	0	0%	500	2.5%	0.00
15	ALT-1	7386	6650	0	0	6650	90%	736	2.5%	155.25
16	Change Order 1 (B.E. 1.2.3)	11637.28		5639.29	0	5639.29	0%	4997.97	2.5%	165.98
17		0			0	0	0%	0	2.5%	0.00
18		0			0	0	0%	0	2.5%	0.00
19		0			0	0	0%	0	2.5%	0.00
20		0			0	0	0%	0	2.5%	0.00
21		0			0	0	0%	0	2.5%	0.00
22		0			0	0	0%	0	2.5%	0.00
23		0			0	0	0%	0	2.5%	0.00
24		102268.28	40589	10639.29	0	51232.29	50%	51033.97	2.5%	1280.81

**BRUCE'S ELECTRIC INC.**

COMMERCIAL \* RESIDENTIAL \* INDUSTRIAL  
 P.O. BOX 812  
 LONG BEACH, MS 39580  
 PHONE 664-0887

CITY OF PASS CHRISTIAN  
 200 W. SCENIC DR.  
 PASS CHRISTIAN MS 39571

44007387

02/14/2012

OUR ORDER #

PASS CHRIS. WAR MEMORIAL LIGHT

CUST. PH # 452 3311  
 CUSTOMER # 220

OUR ORDER NO.	SALESMAN	TERMS	P.O.#	DATE SHIPPED	SHIPPED VIA
4400	DB WALKER	PAYABLE ON RECEIPT			


QUANTITY ORDERED	QUANTITY SHIPPED	STOCK NUMBER / DESCRIPTION	U. N.	UNIT PRICE	AMOUNT
------------------	------------------	----------------------------	-------	------------	--------

1.000		Pay Request #2 War Memorial Park Lighting.		11654.110	11388.13
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Billing February \$10634.29  
 less 2.5% Retention(265.98)  
 plus 2.5% Retention  
 reduction held on  
 January pay  
 request +1014.82  
 Total amt due \$11388.13

Application & Certification  
 for payment attached.

Thank you.

CONTRACT AMOUNT 102266.26  
 BILLED TO DATE   
 REMAINING TO BILL

All invoices are PAST DUE 30 days from invoice date. There will be a 2 1/2% per month (24% APR) SERVICE CHARGE on all past due balances beginning on the 31st day after invoice date. If it becomes necessary to obtain legal or professional assistance to collect the account, the customer will pay all cost of collection including reasonable attorney fees.

SUB TOTAL	11388.13
TAX	.00
<b>TOTAL</b>	<b>11388.13</b>

CA-11



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**M E M O R A N D U M**

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**TO:** City of Pass Christian Mayor and Board of Alderman

**FROM:** Walter A. Rode, Project Manager

**SUBJECT:** RECOMMENDATION FOR PAYMENT OF APPLICATION NO.7 FOR PUBLIC WORKS BUILDING CONSTRUCTION BY D.N.P., INC

**DATE:** February 15, 2012

**CC:** Jamie Vargas, Purchasing Manager

---

Contractor D.N.P., Inc is substantially complete with the construction of the Public Works Building. Their pay application has been reviewed and certified by the project architect, Mr. Larry Jaubert of Jaubert Associates Architecture, PLLC. Attached is D.N.P., Inc. pay application No. 7 in the amount of \$619,158.05 less 2.5% retainage of \$15,478.95 less previous certificates of payment \$476,603.11 for a current payment due of \$127,075.99.

Payment of \$127,075.99 is recommended upon Board approval.

\$127,075.99 should be funded from FEMA PW 7524

---

Walter Rode, Project Manager

WAR/ocm



**JAUBERT ASSOCIATES**  
**ARCHITECTURE, PLLC**

*Member of the American Institute of Architects; Lawrence J. Jaubert, Architect*

Cell: (228) 760-5907  
Voice: (228) 467-6202  
Post Office Box 4155  
Bay St. Louis, MS 39521  
300 Third Street  
Bay St. Louis, MS 39520  
Email: ljaubert@cableone.net

25 January 2012

Mr. Gary Suer  
Broaddus & Associates  
2510 14<sup>th</sup> Street  
Suite 810  
Gulfport, MS 39501

Re: Public Works  
Pass Christian, Mississippi

Dear Gary:


Enclosed please find a copy of the Contractor's Application for Payment No. Seven (7) for the amount of \$One Hundred Twenty-Seven Thousand Seventy-Five Dollars and Ninety-Nine Cents (\$127,075.99). We have indicated our certification on the cover. Please send payment directly to the Contractor.

Also, please find our invoice #10 for Architectural and Engineering Services performed to date.

If you have any questions regarding this invoice, please do not hesitate to contact me.

Sincerely,

L. JAUBERT & ASSOCIATES ARCHITECTS PLLC

By:   
Lawrence J. Jaubert, AIA

LJJ/sm

Enclosure:  
09-10/G-9

APPLICATION AND CERTIFICATE FOR PAYMENT

D.N.P. PROJECT# 1107

TO (OWNER):	City of Pass Christian P.O. Box 369, Pass Christian, MS 39571	PROJECT NAME:	New Public Works Building for the City of Pass Christian	APPLICATION NUMBER:	7	Distribution to:	( ) OWNER
FROM (CONTRACTOR):	D.N.P., INC P.O. BOX 6399 d'IBERVILLE, MS 39540-6399	VIA (ARCHITECT):	Jaubert Associates Architecture, PLLC, LLC P.O. Box 815, Pass Christian, MS 39571	ARCHITECT'S PROJECT NO:	n/a	( ) ARCHITECT	( ) CONTRACTOR
CONTRACT FOR:	Construction	Contract#:	n/a	CONTRACT DATE:	2/1/2011	( )	( )

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		
Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL	\$ -	\$ -
Approved this Month		
Number	Date Approved	
TOTALS	\$ -	\$ -
Net change by Change Orders	\$ -	

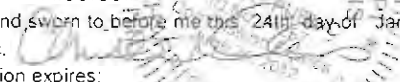
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for the previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: D.N.P., INC  
P.O. BOX 6399  
d'IBERVILLE, MS 39540-6399

By:  Date: 1/24/2012

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet is attached.


- |  |               |
|--|---------------|
| 1. ORIGINAL CONTRACT SUM .....   | \$ 645,990.00 |
| 2. Net Change by Change Orders .....   | \$ -          |
| 3. CONTRACT SUM TO DATE .....  | \$ 645,990.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE .....                                    | \$ 619,158.05 |
| (Column G on continuation sheet)   |               |
| 5. RETAINAGE:  |               |
| a. 2.5 % of Completed Work .....   | \$ 15,478.95  |
| (Col. D+E on continuation sheet)   |               |
| b. 2.5 % of Stored Material .....  | \$ -          |
| (Col. F on continuation sheet)   |               |
| Total retainage (Line 5a+5b or total in column I of continuation sheet.) ..... | \$ 15,478.95  |
| 6. TOTAL EARNED LESS RETAINAGE .....   | \$ 603,679.10 |
| (Line 4 less Line 5 Total)   |               |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....                                | \$ 476,603.11 |
| (Line 6 from prior Certificate)  |               |
| 8. CURRENT PAYMENT DUE .....   | \$ 127,075.99 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE .....                                     | \$ 42,310.90  |
| (Line 3 less Line 6)   |               |

State of: MISSISSIPPI County of: HARRISON  
Subscribed and sworn to before me this 24th day of January, 2012  
Notary Public,   
My Commission expires: June 24, 2012

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 127,075.99  
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)  
ARCHITECT:

By:  Date: JAN 25, 2012  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractors signed Certification is attached

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7

APPLICATION DATE: 1/24/2012

PERIOD TO: 1/24/2012

ARCHITECT'S PROJECT NO: n/a

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED		H BALANCE TO FINISH C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD		AND STORED TO DATE (D+E+F)	% (G/C)		
1	Mobilization, temporary facilities and controls	\$ 20,000.00	\$20,000	\$ -		\$ 20,000.00	100	\$ -	\$ 500.00
2	Performance and payment bonds	\$ 6,530.00	\$ 6,530.00	\$ -		\$ 6,530.00	100	\$ -	\$ 163.25
3	Field supervision and layout	\$ 9,500.00	\$ 6,650.00	\$ 2,375.00		\$ 9,025.00	95	\$ 475.00	\$ 225.63
4	Site demolition	\$ 17,200.00	\$ 17,200.00	\$ -		\$ 17,200.00	100	\$ -	\$ 430.00
5	Limestone paving	\$ 12,965.00	\$ 12,965.00	\$ -		\$ 12,965.00	100	\$ -	\$ 324.13
6	Perimeter fencing	\$ 20,600.00	\$ 20,600.00	\$ -		\$ 20,600.00	100	\$ -	\$ 515.00
7	CIP concrete-foundation for metal building at work	\$ 33,650.00	\$ 33,650.00	\$ -		\$ 33,650.00	100	\$ -	\$ 841.25
8	CIP concrete-exterior aprons and walks	\$ 1,650.00	\$ 1,650.00	\$ -		\$ 1,650.00	100	\$ -	\$ 41.25
9	CIP concrete-elevator foundation and landing	n/a	n/a	n/a		n/a	n/a	n/a	n/a
10	CIP concrete-office area 2nd level slab	\$ 8,950.00	\$ 8,950.00	\$ -		\$ 8,950.00	100	\$ -	\$ 223.75
11	Masonry column enclosure	\$ 3,000.00	\$ 3,000.00	\$ -		\$ 3,000.00	100	\$ -	\$ 75.00
12	CIP concrete footers, steel joists, steel deck, metal	\$ 16,200.00	\$ 16,200.00	\$ -		\$ 16,200.00	100	\$ -	\$ 405.00
13	Metal stairs	\$ 4,500.00	\$ 4,500.00	\$ -		\$ 4,500.00	100	\$ -	\$ 112.50
14	Finish carpentry	\$ 11,420.00	\$ 3,426.00	\$ 7,994.00		\$ 11,420.00	100	\$ -	\$ 285.50
15	Thermal & moisture protection	\$ 5,500.00	\$ 5,500.00	\$ -		\$ 5,500.00	100	\$ -	\$ 137.50
16	Doors, frames, hardware	\$ 11,200.00	\$ 8,400.00	\$ 2,800.00		\$ 11,200.00	100	\$ -	\$ 280.00
17	Overhead coiled doors	\$ 10,735.00	\$ 10,735.00	\$ -		\$ 10,735.00	100	\$ -	\$ 268.38
18	Glass/glazing	\$ 10,965.00	\$ 10,965.00	\$ -		\$ 10,965.00	100	\$ -	\$ 274.13
19	Metal studs, drywall, acoustical ceiling, insulation, e	\$ 14,680.00	\$ 11,010.00	\$ 3,670.00		\$ 14,680.00	100	\$ -	\$ 367.00
20	Flooring	\$ 5,195.00	\$ -	\$ 5,195.00		\$ 5,195.00	100	\$ -	\$ 129.88
21	Painting/wallcovering	\$ 12,340.00	\$ 10,489.00	\$ 1,851.00		\$ 12,340.00	100	\$ -	\$ 308.50
22	Div 10-toilet compartments, toilet accessories, fire	\$ 2,400.00	\$ 1,440.00	\$ 960.00		\$ 2,400.00	100	\$ -	\$ 60.00
23	Div 10-wire partitions	\$ 15,470.00	\$ 13,923.00	\$ 1,547.00		\$ 15,470.00	100	\$ -	\$ 386.75
24	Window treatments	\$ 1,060.00	\$ -	\$ -		\$ -	0	\$ 1,060.00	\$ -
25	Elevator	n/a	n/a	n/a		n/a	n/a	n/a	n/a
26	Metal building system	\$ 118,165.00	\$ 115,801.70	\$ -	\$ -	\$ 115,801.70	98	\$ 2,363.30	\$ 2,895.04
27	Plumbing	\$ 39,640.00	\$ 29,730.00	\$ 9,910.00		\$ 39,640.00	100	\$ -	\$ 991.00
28	HVAC	\$ 39,535.00	\$ 31,628.00	\$ 5,930.25		\$ 37,558.25	95	\$ 1,976.75	\$ 938.96
29	Fixtures & gear	\$ 31,000.00	\$ 26,350.00	\$ 4,650.00		\$ 31,000.00	100	\$ -	\$ 775.00
30	Data & communications	\$ 5,080.00	\$ -	\$ 5,080.00		\$ 5,080.00	100	\$ -	\$ 127.00
31	Electrical conductors	\$ 18,985.00	\$ 9,492.50	\$ 9,112.80		\$ 18,605.30	98	\$ 379.70	\$ 465.13
32	Conduit & fittings	\$ 28,860.00	\$ 24,531.00	\$ 3,751.80		\$ 28,282.80	98	\$ 577.20	\$ 707.07
33	Emergency radio system coverage allowance	\$ 20,000.00	\$ -	\$ -		\$ -	0	\$ 20,000.00	\$ -
34	CO#1-ADA ramp & landing in lieu of elevator, landi	\$ -	\$ -	\$ -		\$ -	95	\$ -	\$ -
35	CO#1-A Structural steel ADA ramp & landings	\$ 60,000.00	\$ 9,000.00	\$ 51,000.00		\$ 60,000.00	100	\$ -	\$ 1,500.00
36	CO#1-B CIP concrete for footings and ramp/landi	\$ 29,015.00	\$ 14,507.50	\$ 14,507.50		\$ 29,015.00	100	\$ -	\$ 725.38
TOTALS		\$ 645,990.00	\$ 488,823.70	\$ 130,334.35	\$ -	\$ 619,158.05	96%	\$ 26,831.95	\$ 15,478.95

CA-12

**CONTRACT CHANGE ORDER**

OWNER: CITY OF PASS CHRISTIAN PROJECT NAME: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)

CONTRACTOR: KAPPA DEVELOPMENT AND GENERAL CONTRACTING, INC. DATE: 02/15/2012

CHANGE ORDER NUMBER: 1 CONTRACT NUMBER: KATRINA CDBG PROJECT NO.R-103-291-01-KCR

REASON FOR CHANGE: PAY ITEMS ADDED FOR PARKING LOT

YOU ARE HEREBY REQUESTED TO COMPLY WITH THE FOLLOWING CHANGES FROM THE CONTRACT PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS: (USE ADDITIONAL SHEETS IF REQUIRED)

ITEM NO.	DESCRIPTION OF CHANGE(S) (QUANTITIES, ETC.)	QTY	UNIT COST	TOTAL CONTRACT
907-202-B	REMOVAL OF PAVEMENT, ALL TYPES, ALL DEPTHS	90.00 SY	\$4.50	\$405.00
907-203-G	EXCESS EXCAVATION, LVM, AH	590.00 CY	\$4.00	\$2,360.00
907-304-H	"610" CRUSHED STONE BASE, LVM	400.00 CY	\$58.00	\$23,200.00
907-603-CA	15" REINFORCED CONCRETE PIPE, CLASS IV	265.00 LF	\$30.00	\$7,950.00
907-603-CE	18" X 11" CONCRETE ARCH PIPE, CLASS A III	185.00 LF	\$30.00	\$5,550.00
907-604-G	STORM SEWER STRUCTURE, TYPE SS-3, FOR PIPES 24" AND LESS	4.00 EA	\$2,500.00	\$10,000.00
907-604-I	STORM SEWER JUNCTION BOX, TYPE JB-2	1.00 EA	\$2,600.00	\$2,600.00
907-609-B	CONCRETE CURB, HEADER	650.00 LF	\$16.00	\$10,400.00
907-610-B	6" PVC SEWER SERVICE, INCLUDING CLEANOUT	150.00 LF	\$13.50	\$2,025.00
907-614-A	CONCRETE DRIVEWAY, WITHOUT REINFORCEMENT, 6" THICKNESS	180.00 SY	\$50.00	\$9,000.00
907-614-A	CONCRETE PARKING LOT PAVEMENT, 6" THICKNESS	950.00 SY	\$50.00	\$47,500.00
907-614-A	CONCRETE PARKING LOT PAVEMENT, 10" THICKNESS	145.00 SY	\$65.00	\$9,425.00
907-623-X	¾" SINGLE WATER SERVICE	145.00 LF	\$6.50	\$942.50
907-626-G	THERMOPLASTIC DETAIL STRIPE, WHITE, 4" EQUIVALENT LENGTH	530.00 LF	\$4.00	\$2,120.00

00500-1

907-626-G	THERMOPLASTIC DETAIL STRIPE, BLUE-ADA, 4" EQUIVALENT LENGTH	110.00 LF	\$5.00	\$550.00
907-626-H	THERMOPLASTIC LEGEND, BLUE-ADA HANDICAP SYMBOL	1.00 EA	\$400.00	\$400.00
907-682-B	UNDERGROUND BRANCH CIRCUIT, #6, 4 CONDUCTOR IN CONDUIT	150.00 LF	\$7.80	\$1,170.00
907-823-A	DUMPSTER ENCLOSURE	1.00 LS	\$29,592.00	\$29,592.00

**TOTAL CONTRACT CHANGE**

\$165,189.50

**TOTAL CONTRACT**

ORIGINAL CONTRACT AMOUNT: \$2,184,108.80  
CURRENT CONTRACT AMOUNT: \$2,184,108.80  
THIS CONTRACT CHANGE \$165,189.50  
REVISED CONTRACT AMOUNT: \$2,349,298.30  
CURRENT CONTRACT COMPLETION DATE: To be determined at a later date  
TIME EXTENSION REQUIRED BY CHANGE: 60 Days  
REVISED CONTRACT COMPLETION DATE: To be determined at a later date

THIS DOCUMENT SHALL BE AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT WILL APPLY.

RECOMMENDED BY: Richard Ashley 2/15/12  
ENGINEER DATE  
NEEL-SCHAFFER, INC.

ACCEPTED BY: Kappa Dev & Design 2-15-12  
CONTRACTOR DATE

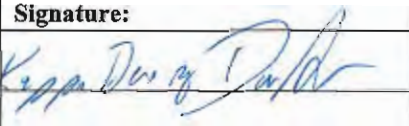
**Change Order Request Form**

<b>Applicant Name:</b>	City of Pass Christian
<b>Project Description:</b>	Downtown Revitalization Improvements (Phase 2)
<b>Contract Number:</b>	R-103-291-01-KCR
<b>Change Order Request Number:</b>	One (1)

**Please include the following information:**

<b>REQUIRED INFORMATION</b>	<b>EXPLANATION</b>
<b>Description of the change</b>	Pay items and quantities were added for the parking lot construction behind the new buildings on Davis Avenue.
<b>A justification of the need for the change</b>	The city proposed a parking lot to accommodate limited parking facilities for businesses on Davis Avenue
<b>A justification of the need for time extension</b>	60 Days for extra work not covered under the original bid documents.
<b>Revised plans, specifications, and contract documents as needed</b>	Please refer to the attached drawings and specifications.
<b>Engineering computations and sketches, if necessary to justify the change</b>	Not necessary.
<b>Contractor certification in writing that the cost of the change order has been analyzed and found to be reasonable</b>	The change order costs are based on quoted material costs and current labor rates for in house labor.

**Signatures:**

	<b>Signature:</b>	<b>Date:</b>
<b>Contractor</b>		2-15-12
<b>Responsible Entity</b>		
<b>DRD Staff</b>		
<b>DRD Bureau Manager</b>		

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**SUPPLEMENT TO SPECIAL PROVISION NO. 907-603-1**

**DATE: 02/14/12**

**SUBJECT: CULVERTS AND STORM DRAINS**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Add the following to the list of pay items under Subsection 603.05 on page 4 of 4:

907-603-CE:      18" x 11" Concrete Arch Pipe, Class A III ~~\$~~30.00 - per linear foot

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**SUPPLEMENT TO SPECIAL PROVISION NO. 907-610-1**

**DATE: 02/14/12**

**SUBJECT: SANITARY SEWER LINES AND APPURTENANCES**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Add the following to the list of pay items under Subsection 907-610.05 on page 10 of 10:

907-610-B 6" PVC Sewer Service, Including Cleanout *413.50* - per linear foot

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**SUPPLEMENT TO SPECIAL PROVISION NO. 907-614-1**

**DATE: 02/14/12**

**SUBJECT: CONCRETE DRIVEWAYS**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Add the following to the list of pay items under Subsection 614.05 on page 2 of 2:

907-614-C: Concrete Parking Lot Pavement, 6" Thickness \$ 50.00 - per SY  
907-614-D: Concrete Parking Lot Pavement, 10" Thickness \$ 65.00 - per SY

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**SUPPLEMENT TO SPECIAL PROVISION NO. 907-623-1**

**DATE: 02/14/12**

**SUBJECT: WATER MAINS AND APPURTENANCES**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Add the following to the list of pay items under Subsection 623.05 on page 15 of 15:

907-623-B ¾" Water Service

*\$ 6.50* - per linear foot

---

**SUPPLEMENT TO SPECIAL PROVISION NO. 907-626-3**

**DATE: 02/14/12**

**SUBJECT: THERMOPLASTIC MARKINGS**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Add the following to the list of pay items under Subsection 907-626.05 on page 1 of 1.

907-626-G	Thermoplastic Detail Stripe, Blue-ADA, 4" Equivalent Length	\$ 5.00	- per linear foot
907-626-H	Thermoplastic Legend, Blue-ADA Handicap Symbol	\$ 400.00	per each

**SPECIAL PROVISION NO. 907-823-1**

**CODE: (SP)**

**DATE: 02/06/2012**

**SUBJECT: Dumpster Enclosure**

**PROJECT: DOWNTOWN REVITALIZATION IMPROVEMENTS (PHASE 2)**

Section 907-823, Dumpster Enclosure, is hereby added to and made a part of the 2004 Edition of the Mississippi Standard Specifications for Road and Bridge Construction.

**SECTION 907-823 – DUMPSTER ENCLOSURE**

**907-823.01–Description.** This item shall consist of installing the dumpster enclosure and all appurtenances, each complete in place, in accordance with these Specifications and in reasonably close conformity with the locations, lines, grades, configurations, dimensions and other requirements shown on the Drawings or established.

**907-823.02–Materials.** Unless otherwise stipulated, the materials used in this construction, in addition to the general requirements of these Specifications and the plans shall conform to the provisions and requirements prescribed in the sections of the Standard Specifications for the several items which constitute the complete structure.

All items will require approval by the Engineer from the manufacturer. Contractor shall submit seven (7) copies of brochures or shop drawings for approval prior to ordering manufactured items. Other items may require testing as directed by the Engineer.

A. Dumpster Enclosure.

1. Concrete Masonry Units. The concrete masonry units shall be hollow non-load bearing, light-weight aggregate, concrete masonry units conforming to ASTM Designation: C331-64T. Units shall be normal modular size for typical 3/8-inch mortar joint.
2. Brick and Mortar. Brick and mortar shall be produced by the same manufacturer(s), and be the same type and kind, including bullnose and watertable units, and shall match the existing brick used on the adjacent buildings, or approved equal.
3. Concrete. Concrete, unless otherwise specified, shall be Class “B” conforming to Section 804 of the Standard Specifications.
4. Reinforcing Steel. Reinforcing steel shall conform to Section 711 of the Standard Specifications.
5. Bollard. Pipe shall be Schedule 40 steel pipe, in the size as noted on the drawings. Pipe shall be painted with 1 shop coat of a rust inhibitive primer

and two (2) field coats of an oil base exterior paint, color selected by the Engineer. Class "B" concrete required for pipe infill. (~~galvanized~~)

6. Fence. Fence shall be Chain Link as per the project drawings and shall be green vinyl slats. Fence shall have a vertical guide latch with a sleeve set in concrete.
7. Steel. Steel for columns or posts to support dumpster enclosure roof shall be 4"x4"x3/8" tube steel with base and top plates. Contractor shall submit a detail of the roofing system that is to be used via submittal prior to ordering materials.
8. Metal Roof. Metal roof sheets shall be PBR A/C galvanized 24 gauge. The roof sheets shall be supported by 6" Zee purlins, 14 gauge. Contractor shall submit a detail of the roofing system that is to be used via submittal prior to ordering materials.
9. Grease Interceptor.

Grease Interceptor shall be light commercial and shall be able to support a flow rate of 35 GPM and have a grease capacity of 70 Lbs. The grease interceptor shall be Zurn Model GT2700-35 or approved equal. Grease Interceptor shall be accessible for cleaning and other regular maintenance.

10. Grease Interceptor Inlet.

Grease Interceptor Inlet shall be supplied by Zurn Model Z1920 or approved equal and shall have a minimum grate open area of 54 square inches.

11. Tankless Hot Water Heater.

Tankless water heater shall be electric and shall provide a minimum of 0.7 GPM and maximum of 3 GPM. The model shall be Eemax, EX190TC or approved equal.

12. Miscellaneous Plumbing

Contractor shall provide miscellaneous plumbing including fixtures and piping for the dumpster enclosure. Contractor shall provide a submittal on the system to be used for approval prior to ordering materials.

~~907-823.03--Construction Requirements.~~ The method of construction, unless otherwise stipulated, shall conform to the provisions and requirements where applicable, prescribed in the standard specifications with the additions shown hereafter. All work shall be performed in a good workmanlike manner, to the satisfaction of the Engineer.

~~907-823.04--Method of Measurement.~~ The lump sum price for the dumpster enclosure shall include all items mentioned in Section 907-823.02 A above and shown on the drawings.

Separate measurement for excavation and other individual items will not be made, it being understood that the cost thereof is included in one contract price bid per complete items.

**907-823.05--Basis of Payment.** Dumpster enclosure shall be paid for at the contract unit price bid per lump sum, which price shall be full compensation for furnishing all materials and supplies; for performing all work necessary for each completed unit; and for all equipment, tools, labor and incidentals necessary to complete the work.

Payment will be made under:

907-823-A: Dumpster Enclosure

₱ 29,592,00 - per lump sum

# Parking Lot Change order

## 1. Installation of Dumpster Enclosure

### A. Paint of Hot Water Heater

Mat. \$495.00

Labor. 250.00

\$745.00

10% OH 74.50

819.50

10% P 81.95

901.45

5% T & B 45.07

946.52

WTR. HTR. 946.52

### B. Grease Trap & Floor Drain

GT 2700-35-4" Z 1920-102

Mat Grease Trap 525.00 Labor - 300.00 1197.26 \$

Drain 282.26 Job Card - 90.00 119.73 1521.1

807.26

390.00

1316.99  
1431.70  
1448.64  
1521.12

### C. Sinks Faucet Wall Mount

Mat. 85.00

Labor. 85.00

170.00

10% OH 17.00

187.00

10% P 18.70

205.70

5% T & B 10.29

\$215.99

Faucet. 215.99

# Dumpster enclosure

Page 3

## Material

8 CMU - 600 pcs $\times$ \$1.69 =	1014.00
Bricks - 3500 pcs $\times$ \$0.625/M =	2190.00
#5 Rebar - 100 LF $\times$ .50/LF =	50.00
Conc fill 2 cy $\times$ 95.00 =	190.00
12" CMU 40 pcs $\times$ 2.40 ea =	96.00
4" Ballards 8' - 4 ea @ 200.00	800.00
Gates 750.00 ea $\times$ 2 =	1,500.00
Gate ftg conc. 1.5 cy $\times$ 95.00 =	142.50
4x4 Tubing - 20 LF ea $\times$ 275.00 $\times$ 4 =	1,100.00
6" Channel - 4 pcs $\times$ 108.00 =	432.00
Postings - 9 ea $\times$ 35.80	322.20
Posts - 5 ea $\times$	168.75
Eye Trim & Roko Trim - 70 LF $\times$ 2.50 =	170.50
Trim Casings - 4 ea $\times$	5
Paint CMU (Primer & 2 coats) 1.20 $\times$ 410 SF =	492.00
Mortar 25 sacks $\times$ 7.50 =	187.50
Sand 5 cy $\times$ 23.00/cy =	115.00
	<hr/>
	\$8970.45

Labour

(LB)

Conc. — 600 per X 3.00 X 1.30 =	2340.00
Gravel — 3.5 M X 625.00/M X 1.30 =	2844.00
Rebar — 100 LF X .25 X 1.30 =	35.00
Concrete fill 2 cu X 25.00 X 1.30 =	65.00
12" cur 40 per X 4.50 X 1.30 =	234.00
4" Ballast 4 ea X 175.00 X 1.30 =	910.00
<u>Gates</u>	
4" Post ftg — 1.5 cu X 25.00 X 1.30 =	70.00
4x4 Trussing — 1 ea X 350.00 X 1.30 =	1820.00
6" channel 1 ea X 350.00 X 1.30	1820.00
Postings 9 ea X 80.00 X 1.30 =	936.00
Posts 5 ea X 40.00 X 1.30 =	260.00
Eye Beam 8 ea X 50.00 X 1.30 =	520.00
Paint Conc 420 SF X .65 X 1.30 =	355.00
	<u>12,209.00</u>

12,209.00

8,970.45

26,909.50

21,179.45

with Ht. 946.52 ✓

10% OH, 2,117.95

Concrete 1,521.12 ✓

23,297.40

Subtotal 215.99 ✓

10% P 2,329.74

29,592.00

25,627.14

5% T&B 1,281.36

\$26,908.50

CA-13



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**M E M O R A N D U M**

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**TO:** City of Pass Christian – Mayor McDermott and Board of Aldermen

**FROM:** Walter A. Rode, Project Manager

**RE:** War Memorial Park-lighting project

**SUBJECT:** Change Order #2

**DATE:** February 15, 2012

**CC:** Malcolm Jones, City Attorney

---

Please see attached Change Order #2 for the War Memorial lighting project in the amount of \$2,460.79. Change order is for the addition of 30-amp breakers and receptacles on selected power panels in the park. The costs for this change order have been reviewed by the engineer and the eligible deductions were made by the contractor to the proposed change order.

After discussions with the contractor the request for an additional 3 days to the contract duration has been rescinded. Therefore this change order will result in the addition of zero (0) days added to the contract duration.

Funding of this change order, if eligible, will be charged against FEMA Project Worksheet PW # 11239

Sincerely,

Walter Rode, Project Manager



14231 Seaway Road, Suite #E3  
Gulfport, Mississippi 39503  
phone: 228.822.8000  
fax: 228.206.3000

February 1, 2012

Parker Design and Management  
8195 Woolmarket Road  
Biloxi, MS 39532

Ref: War Memorial Park  
Additional 30 amp receptacles

Mr. Anthony Tanner,

Below are options for installation of additional 30 amp receptacles at the War Memorial Park in Pass Christian.

Panel P1, provide and install the following:

1. Add (2) 30 amp/1-pole breakers at Panel "P1".
2. Add (2) 30 amp, NEMA 5-30R receptacles protected by the above breakers.
3. Route 2-#10, 1-#10G for each receptacle circuit.

Panel P5 - Option #1, provide and install the following:

1. Leave the scheduled 60 amp/2-pole breaker and wiring at Panel "P2"
2. Add (4) 30 amp/1-pole breakers at Panel "P5".
3. Add (4) 30 amp, NEMA 5-30R receptacles protected by the above breakers.
4. Route 2-#10, 1-#10G for each receptacle circuit.

Panel P5 - Option #2, provide and install the following:

1. Delete the scheduled 60 amp/2-pole breaker and wiring at Panel "P2"
2. Provide and install a 100 amp/2-pole breaker at Panel "P2".
3. Wiring from new 100 amp breaker shall be 3-#2, 1-#6G installed in scheduled conduit.
4. Add (6) 30 amp/1-pole breakers at Panel "P5".
5. Add (6) 30 amp, NEMA 5-30R receptacles protected by the above breakers.
6. Route 2-#10, 1-#10G for each receptacle circuit.

Please call with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "Greg Wyrosdick".

Greg Wyrosdick



CA-14



**M E M O R A N D U M**

**TO:** City of Pass Christian – Marian Gest City Clerk

**FROM:** Walter A. Rode, Project Manager

**RE:** War Memorial Park-Park Equipment

**SUBJECT:** Quotes for Park Equipment

**DATE:** February 14, 2012

**CC:** Malcolm Jones-City Attorney  
Robbie Bentz-Director, Parks and Recreation

Please find attached two (2) written quotes for park equipment for the War Memorial Park. The City received a quote for \$45,226.00 from Jefcoat Construction and a quote for \$47,028.00 from Gibson Maintenance, LLC. Project is to be a turn-key project in which all park equipment is delivered and installed.

The Parks Committee has reviewed the quotes and voted unanimously at its February 13, 2012 regularly scheduled meeting in favor of Jefcoat.

I recommend the City execute a purchase order to Jefcoat Construction for \$45,226.00

Please place recommendation on Board agenda for approval.

Cost for the park equipment should be against PW 8869 War Memorial Park.

Sincerely,

Walter Rode, Project Manager



Park Commission  
City of Pass Christian  
February 14, 2012

Mayor and Board of Aldermen  
City of Pass Christian  
P. O. Drawer 368  
Pass Christian, MS 39571

Dear Mayor and Aldermen:

At its regularly scheduled meeting on February 13, 2012, the Park Commission voted unanimously to approve JefCoat Construction as the lowest and best bid for the purchase of the picnic tables, benches, grills, pet stations and water fountains for War Memorial Park. Total bid including installation, is \$42,126.00 before taxes and freight.

JefCoat Construction has previously provided equipment and services throughout the Parks and the City. The Park Commission feels they are very professional and well qualified to install the equipment properly and in a timely manner.

Members in attendance at the meeting were Brian Bosch, Mary Bourdin, Mary Gene Dick, Anita Giani and Bill Sullivan.

Thank you for your continued support of the Park Commission as we endeavor to complete the restoration of our Parks.

With best regards,

Mary J. Bourdin  
Chairman  
P C Park Commission



Prepared For:  
 City of Pass Christian  
 War Memorial Park  
 Pass christian, Ms

Project  
 War Memorial Park

Quote Number  
 Date Feb 14, 2012  
 Customer Number  
 Terms of Sale Net 30  
 Freight Terms  
 Shipping Method Best Way  
 Approximate Ship Date  
 Customer PO Number  
 Approval

Qty	Part Number	Description	Weight	Unit Price	Total Price
10		Trash Receptacles w/top- evergreen/ black		\$417.00	\$4,170.00
2		DogIPot Dog Litter Stations		\$306.00	\$612.00
10		6' Steel Benches/ Bronze		\$916.00	\$9,160.00
6		Park Grills/ black 10" X 15" X 20"/ black		\$420.00	\$2,520.00
8		8' Pref Steel Tables- bronze/black		\$1,000.00	\$8,000.00
1		MDF-Fountain with Dog Station, as spec'd		\$4,086.00	\$4,086.00
1		MDF-Drinking Fountain/ Stainless, as spec'd		\$3,078.00	\$3,078.00
1		Install of all items, concrete footers per Manufacture's instal instructions			\$6,000.00
2		Installation of Drinking Fountains from supplied water source			\$4,500.00

Total \$42,126.00  
 Freight \$3,100.00  
 Sales Tax  
 Total Price \$45,226.00

Notes:  
All items quoted are as specified or as equal to/better then specified. All items subject to final architect/engineer approval.  
Does not include any unforeseen dirt or site work. All utilities (private & public) must be clearly marked. Jefcoat Construction is not responsible for repair to any damaged unmarked utilities. By signing and/or accepting this quote you hereby agree to this.  
Thank you for the opportunity to provide this quote! This budget price is valid for 60 days.  
Cindy Jefcoat                      8664143625

\_\_\_\_\_  
Accepted By

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer's PO

GIBSON MAINTENANCE, LLC

118 DENNIS LANE  
P.O. BOX 175  
LONG BEACH, MS 39560

# BID PROPOSAL

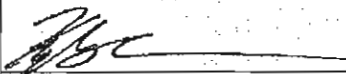
DATE	ESTIMATE NO.
2/6/2012	11-181

NAME / ADDRESS
CITY OF PASS CHRISTIAN

P.O. NO.
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PROJECT
WAR MEM. PARK

DESCRIPTION	COST
THIS QUOTE IS FOR LABOR & MATERIALS FOR RENOVATIONS TO EQUIPMENT, PER SPECIFICATIONS, TO THE WAR MEMORIAL PARK ON SCENIC DRIVE IN PASS CHRISTIAN, MS  TURN-KEY COST AS REQUESTED  NOTE: PLEASE SEE ATTACHED DRAWING FOR CONCRETE SLAB SPECIFICATIONS	47,028.00
<b>TOTAL</b>	<b>\$47,028.00</b>

  
KERRY S GIBSON, OWNER      THANK YOU!

Phone #	Fax #
228/214-3529	228/822-0651

STATE LICENSE #13076
-------------------------

SIGNATURE \_\_\_\_\_

CD-1

Docket of Claims  
Release date from 02/22/2012 thru 02/22/2012

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	KENNETH WITTMANN	120956	02/22/2012	02/15/2012	437		180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-110-600	0202-0215 @ 100.00		02152012	02/15/2012		100.00	
	001-110-600	2 PLAN REVIEWS @ \$40.00		02152012	02/15/2012		80.00	
001	DEWAYNE A MALLINI	120957	02/22/2012	02/15/2012	438		200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-110-600	\$100.00 A WEEK @ 2 WEEKS		02162012	02/16/2012		200.00	
001	COAST ELECTRIC POWER ASSO	120960	02/22/2012	02/17/2012	439		2,544.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-625	MONTHLY FEES FOR ELECTRIC SERV		01242012	01/24/2012	120068	2,544.12	
001	FERRARA FIRE FIGHTING EQP	120961	02/22/2012	02/17/2012	440		67.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-505	CERU2100 FILTER AND CLAMP (CUT		106190	01/31/2012	120374	38.00	
	001-220-505	CEPW6571 PRE-FILTER OR PRE-WRA		106190	01/31/2012	120374	14.50	
	001-220-505	SHIPPING		106190	01/31/2012	120374	14.82	
001	FUELMAN	120962	02/22/2012	02/17/2012	441		5,078.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-525	PUBLIC WORKS		NP33158570	02/06/2012	120060	460.14	
	001-110-525	CODE OFFICE		NP33158570	02/06/2012	120060	108.25	
	001-220-525	FIRE DEPT		NP33158570	02/06/2012	120060	338.10	
	001-200-525	POLICE DEPT		NP33158570	02/06/2012	120060	1,842.01	
	001-102-525	EXECUTIVE OFFICE - MAYOR		NP33158570	02/06/2012	120060	49.32	
	001-301-525	PUBLIC WORKS		NP33212619	02/13/2012	120060	56.98	
	001-110-525	CODE OFFICE		NP33212619	02/13/2012	120060	92.09	
	001-220-525	FIRE DEPT		NP33212619	02/13/2012	120060	275.61	
	001-200-525	POLICE DEPT		NP33212619	02/13/2012	120060	1,809.15	
	001-102-525	EXECUTIVE OFFICE - MAYOR		NP33212619	02/13/2012	120060	46.72	
001	GULF COAST BUSINESS SUPPL	120964	02/22/2012	02/17/2012	442		654.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-500	AUTHORIZED PERSONNEL ONLY		48587	02/07/2012	120446	37.00	
	001-101-500	AUTHORIZED PERSONNEL ONLY COUR		48587	02/07/2012	120446	37.00	
	001-200-500	XST 1071		48476	02/06/2012	120527	9.78	
	001-200-500	BRTTZAF231		48476	02/06/2012	120527	25.47	
	001-200-500	BRT TZES251		48476	02/06/2012	120527	24.69	
	001-200-500	XST 1211		48476	02/06/2012	120527	9.78	
	001-200-500	ERST069120		48476	02/06/2012	120527	69.28	
	001-200-500	EPST069120		48476	02/06/2012	120527	103.92	
	001-200-500	LASER PRINTER PERMANENT LABELS		48476	02/06/2012	120527	14.99	
	001-200-500	TZE2312PK BRT BROTHER TZ		48476	02/06/2012	120527	27.50	
	001-220-505	LED L9074 LEDU DESK LAMP		48770	02/10/2012	120545	115.49	
	001-110-500	INSPECTORS INSPECTION REQUEST		49063	02/15/2012	120504	179.50	

Docket of Claims  
Release date from 02/22/2012 thru 02/22/2012

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF STATES DISTRIBUTORS	120966	02/22/2012	02/17/2012	443		749.82	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-535	JOHN DEDEAUX SIZE 36/34		1148978IN	01/27/2012	120440	49.99	
	001-200-535	74273 TACLITE PRO PANTS TDUKAK		1148978IN	01/27/2012	120440	99.98	
	001-200-535	41060 POLO SHIRT SS-XL GREY 01		1148978IN	01/27/2012	120440	34.99	
	001-200-535	41060 POLO SHIRT SS XL BLUE 69		1148978IN	01/27/2012	120440	34.99	
	001-200-535	42056 POLO SHIRT LONG SLEEVE X		1148978IN	01/27/2012	120440	39.99	
	001-200-535	42056 POLO SHIRT LONG SLEEVE X		1148978IN	01/27/2012	120440	39.99	
	001-200-535	CLINTON JACOBS SIZE 36/31		1148978IN	01/27/2012	120440	49.99	
	001-200-535	74273 36/31 TACLITE PRO PANTS		1148978IN	01/27/2012	120440	49.99	
	001-200-535	74273 36/31 TACLITE PRO PANTS		1148978IN	01/27/2012	120440	49.99	
	001-200-535	41060 LARGE POLO SHIRT SS RED		1148978IN	01/27/2012	120440	34.99	
	001-200-535	41060 LARGE POLO SHIRT SS NAVY		1148978IN	01/27/2012	120440	34.99	
	001-200-535	42056 LARGE POLO SHIRT LONG SL		1148978IN	01/27/2012	120440	39.99	
	001-200-535	42056 LARGE POLO SHIRT LONG SL		1148978IN	01/27/2012	120440	39.99	
	001-200-535	41060 POLO SHIRT SS GREY016		1149353	02/07/2012	120529	34.99	
	001-200-535	41060 POLO SHIRT SS BLUE692		1149353	02/07/2012	120529	34.99	
	001-200-535	42056 POLO SHIRT LS SILVER 160		1149353	02/07/2012	120529	39.99	
	001-200-535	42056 POLO SHIRT LS BLK019		1149353	02/07/2012	120529	39.99	
001	HAMMETT'S AUTO ELECTRIC	120967	02/22/2012	02/17/2012	444		120.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-635	PURCHASE ORDER TO REPAIR ELECT		8321	02/03/2012	120126	120.75	
001	HARRISON COUNTY SHERIFF'S	120968	02/22/2012	02/17/2012	445		325.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-520	FEES FOR INMATE SERVICES PROV1		DEC2011	01/23/2012	120095	325.00	
001	HUMANE SOCIETY OF SO MS	120969	02/22/2012	02/17/2012	446		581.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-646	MONTHLY ANIMAL CONTROL FEE CON		COPC0212	02/01/2012	120057	581.17	
001	LAWRENCE PRINTING CO	120970	02/22/2012	02/17/2012	447		350.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-101-500	UNIFORM TRAFFIC CITATION BOOKS		44744	02/06/2012	120460	340.00	
	001-101-500	SHIPPING		44744	02/06/2012	120460	10.64	
001	LEE TRACTOR CO., INC	120971	02/22/2012	02/17/2012	448		29.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-560	OPEN PURCHASE ORDER FOR PARTS		PI56576	02/06/2012	120019	29.94	
001	MARTIN HARDWARE	120972	02/22/2012	02/17/2012	449		132.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-505	CITY HALL		10876	02/01/2012	120052	33.66	
	001-105-505	CITY HALL		11198	01/18/2012	120052	2.16	
	001-105-505	CITY HALL		11252	01/18/2012	120052	6.99	
	001-105-505	CITY HALL		11592	01/23/2012	120052	4.55	
	001-105-505	CITY HALL		11645	01/24/2012	120052	12.99	
	001-220-505	FIRE DEPT STATION # 1 & # 2		10334	01/04/2012	120052	11.09	
	001-220-505	FIRE DEPT STATION # 1 & # 2		10721	01/11/2012	120052	35.99	

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001	MARTIN HARDWARE	120972	02/22/2012	02/17/2012	449		132.17	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-505	FIRE DEPT STATION # 1 & # 2		10805	01/12/2012	120052	6.96	
	001-220-505	FIRE DEPT STATION # 1 & # 2		11736	01/25/2012	120052	1.94	
	001-220-505	FIRE DEPT STATION # 1 & # 2		11864	01/27/2012	120052	4.59	
	001-220-505	FIRE DEPT STATION # 1 & # 2		11878	01/27/2012	120052	2.79	
	001-220-505	FIRE DEPT STATION # 1 & # 2		12093	01/31/2012	120052	8.46	
001	MISSISSIPPI POWER CO	120973	02/22/2012	02/17/2012	450		3,390.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-625	ACCT#79691-48022 CITY HALL		01272012	01/27/2012	120043	1,062.30	
	001-301-631	ACCT#07733-29016 DECORATIVE LI		01292012	01/29/2012	120045	302.91	
	001-301-631	ACCT#24184-92012 TRAFFIC LIGHT		01292012	01/29/2012	120045	69.36	
	001-301-631	ACCT#27336-66041 280 WESNT 2ND		01292012	01/29/2012	120045	37.88	
	001-301-631	ACCT#29152-92010 280 WEST 2ND		01292012	01/29/2012	120045	37.88	
	001-301-631	ACCT#03671-62187 116 WEST SCEN		01292012	01/29/2012	120045	145.47	
	001-301-631	ACCT#36274-16007 203 EAST SCEN		01292012	01/29/2012	120045	-420.32	
	001-301-631	ACCT#24047-54009 301 EAST BEAC		01292012	01/29/2012	120045	97.01	
	001-301-631	ACCT#24606-82019 101 EAST BEAC		01292012	01/29/2012	120045	101.04	
	001-301-625	ACCT#40840-50004 CITY BARN 400		02022012	02/02/2012	120048	227.54	
	001-301-625	ACCT#50306-28011 CITY DUMP ON		02022012	02/02/2012	120048	103.48	
	001-200-625	ACCT#32316-69036 FIRING RANGE		02022012	02/02/2012	120069	78.92	
	001-200-625	ACCT#35671-71021 BUILDING FIRI		02022012	02/02/2012	120069	181.88	
	001-301-631	ACCT#13449-31005 327 EAST 2ND		02032012	02/03/2012	120045	13.99	
	001-301-631	ACCT#54531-49011 TRAFFIC LIGHT		02032012	02/03/2012	120045	38.05	
	001-301-631	ACCT#37928-75009 317 WEST SCEN		02032012	02/03/2012	120045	138.56	
	001-301-631	ACCT#10036-24110 103 EAST 2ND		02032012	02/03/2012	120045	175.52	
	001-301-631	ACCT#02031-36038 106 EAST 2ND		02032012	02/03/2012	120045	54.99	
	001-220-625	POWER BILL FOR FIRE DEPT		0104020212	02/02/2012	120050	337.80	
	001-506-625	ACCT#72991-48018 WAR MEMORIAL		0102020112	02/01/2012	120049	166.72	
	001-506-625	ACCT#13532-32006 399 EAST SCEN		0102020112	02/01/2012	120049	38.58	
	001-506-625	ACCT#42608-85009 WAR MEMORIAL		0102020112	02/01/2012	120049	42.50	
	001-506-625	ACCT#00395-90022 P&R MAIN OFFI		0102020112	02/01/2012	120049	246.77	
	001-506-625	ACCT#20552-66014 295 FLEITAS A		0102020112	02/01/2012	120049	37.70	
	001-220-625	POWER BILL FOR FIRE DEPT		0107020812	02/07/2012	120050	73.92	
001	SMB RADIOLOGY	120977	02/22/2012	02/17/2012	451		240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-520	MEDICAL EXPENSES FOR TREATMENT		BROWNSAUL	01/19/2012	120528	240.00	
001	SOUTHERN AUTOMATED SYSTEMS INC	120978	02/22/2012	02/17/2012	452		275.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-101-600	MONTHLY FEES FOR SERVICES PROV		201201034	02/01/2012	120034	275.00	
001	WILLIAMS PAVING CO	120979	02/22/2012	02/17/2012	453		196.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-585	ASPHALT HOT MIX		2341	02/01/2012	120002	196.56	
001	CENTERPOINT ENTERY/ENTEX	120981	02/22/2012	02/17/2012	454		123.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-627	GAS SERVICES TO FIRE STATION #		7975198221	02/01/2012	120064	123.09	

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001	CABLE ONE	120982	02/22/2012	02/17/2012	455		365.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-628	FIRE DEPT BOTH STATIONS #1 & #		0208030712	02/08/2012	120066	239.41	
	001-294-628	SENIOR CITIZEN DEPT TV CABLE O		0208030712	02/08/2012	120066	51.28	
	001-105-600	IT-CITY HALL SYSTEM SUPPORT		0208030712	02/08/2012	120066	74.82	
001	SUN HERALD	120983	02/22/2012	02/17/2012	456		154.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-615	PUBLIC HEARING NOTICE ZB-2-201		00166041	02/02/2012	120492	75.96	
	001-105-615	NOTICE OF PUBLIC HEARING CASE		166072	02/06/2012	120472	45.24	
	001-105-615	PUBLIC HEARING NOTICE PCA-2-20		166063	02/07/2012	120461	33.00	
001	LITTLE LEAGUE INTERNATIONAL	120984	02/22/2012	02/17/2012	457		601.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-506-620	BASEBALL CHARTER		02032012	02/03/2012	120530	601.00	
001	SOUTHERN PRINTING	120986	02/22/2012	02/17/2012	458		666.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-535	75TH ANNIVERSARY SHIRTS		120193	01/24/2012	120488	6.75	
	001-220-535	LARGE		120193	01/24/2012	120488	114.75	
	001-220-535	X-LARGE		120193	01/24/2012	120488	202.50	
	001-220-535	XX LARGE		120193	01/24/2012	120488	94.50	
	001-220-535	XXX LARGE		120193	01/24/2012	120488	47.25	
	001-220-535	SET UP		120193	01/24/2012	120488	120.00	
	001-220-535	ART WORK		120193	01/24/2012	120488	60.00	
	001-220-535	LARGE T		120193	01/24/2012	120488	6.75	
	001-220-535	X-LARGE T		120193	01/24/2012	120488	13.50	
001	AMERICAN WELDING & SAFETY SUPPLY	120987	02/22/2012	02/17/2012	459		42.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-639	FEES FOR MONTHLY RENTALS CYLIN		44908	01/31/2012	120014	42.00	
001	GOODYEAR GEMINI	120989	02/22/2012	02/17/2012	460		96.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-571	PUBLIC WORKS		113338	02/13/2012	120006	96.70	
001	UNITED SITE SERVICES	120990	02/22/2012	02/17/2012	461		128.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-600	FEES FOR SERVICES PROVIDED TO		114425544	02/03/2012	120124	128.75	
001	SLAUGHTER & ASSOCIATES. PLLC	120992	02/22/2012	02/17/2012	462		16,630.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-603	ANNEX PROJECT RELATED EXPENSES		01202012	01/20/2012	120067	16,630.17	
001	SOUTH MISSISSIPPI BUSINESS MACHINE	120993	02/22/2012	02/17/2012	463		1,320.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-639	MONTHLY RENTAL FEES FOR COPIER		AR177909	01/31/2012	120033	406.76	
	001-110-639	CODE OFFICE CONTRACT # MC14241		AR177967	01/31/2012	120032	169.58	
	001-101-639	COURT/JUDICIAL CONTRACT # MC14		AR177908	01/31/2012	120032	161.58	
	001-105-639	CITY CLERK CONTRACT # MC14239-		AR177907	01/31/2012	120032	331.76	

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001	SOUTH MISSISSIPPI BUSINESS MACHINE	120993	02/22/2012	02/17/2012	463		1,320.84	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-639	POLICE DEPT CONTRACT # MC14238		AR177906	01/31/2012	120032		125.58
	001-220-639	FIRE DEPT STA #1 CONTRACT # MC		AR177905	01/31/2012	120032		125.58
001	MS DEPT INFORMATION TECHNOLOGY SERVICES	120994	02/22/2012	02/17/2012	464		224.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-600	CONTRACT SERVICE FEES FOR FRAM		01/2012	01/31/2012	120121		224.00
001	GAZEBO GAZETTE	120995	02/22/2012	02/17/2012	465		90.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-105-615	AD FOR SURPLUS VEHICLE SALE 19		1111453	01/18/2012	120473		30.00
	001-105-615	JOB ANNOUNCEMENT - EQUIPMENT O		11-1454	01/18/2012	120513		30.00
	001-105-615	AD FOR SURPLUS VEHICLE SALE 19		11-1453	01/18/2012	120473		30.00
001	SANICO	120997	02/22/2012	02/17/2012	466		42.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-300-633	FLOOR MAT CLEANING SERVICE CIT		45500	02/06/2012	120025		13.00
	001-300-633	FLOOR MAT CLEANING SERVICE CIT		45495	02/06/2012	120025		16.00
	001-300-633	FLOOR MAT CLEANING SERVICE CIT		35753	12/26/2011	120025		13.00
001	HURRICANE ELECTRIC	120998	02/22/2012	02/17/2012	467		178.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-560	PURCHASE ORDER TO REPAIR RADIO		415192	02/06/2012	120077		178.75
001	O'REILLY AUTOMOTIVE STORES, INC	120999	02/22/2012	02/17/2012	468		150.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-220-560	FIRE DEPT - 220		1281488500	02/08/2012	120018		11.45
	001-301-560	PUBLIC WORKS - 301		1281487695	02/02/2012	120018		86.24
	001-301-560	PUBLIC WORKS - 301		1281488499	02/08/2012	120018		87.32
	001-102-560	EXECUTIVE - MAYOR (102)		1281487756	02/02/2012	120018		5.18
	001-301-560	PUBLIC WORKS - 301		1281488188	02/06/2012	120018		-54.22
	001-301-560	PUBLIC WORKS - 301		1281489179	02/13/2012	120018		14.78
001	RAINBOW SPRING WATER, INC	121001	02/22/2012	02/17/2012	469		47.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-301-505	WATER FOR PUBLIC WORKS		631133	02/02/2012	120090		47.50
001	BARNEYS POLICE	121003	02/22/2012	02/17/2012	470		2,270.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-200-505	STR74304 STREMLIGHT- STRION LE		2762	02/02/2012	120491		1,699.80
	001-200-505	EZ300SL100 SINGLE LOOP E-Z CUF		2844	01/31/2012	120505		56.99
	001-200-505	TASR34200 TASER CARTRIDGE 15 F		2844	01/31/2012	120505		189.50
	001-200-505	TASR 26701 X26 BATTERY		2844	01/31/2012	120505		189.50
	001-200-505	SAB52H2010 MK-3 RED		2844	01/31/2012	120505		119.90
	001-200-505	SHIPPING		2844	01/31/2012	120505		15.00
001	PASS CHRISTIAN VOLUNTEER FIRE DEPT	121004	02/22/2012	02/17/2012	471		2,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-108-613	FISCAL YEAR 2011-2012 APPROPRI		120547	02/17/2012	120547		2,000.00
FUND TOTAL	1 Claims	437 to	471 Checks	35 Total	40,247.66 Manual	Held	Total	40,247.66

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117	GULF COAST BUSINESS SUPPL Account Number 117-301-911	120965	02/22/2012	02/17/2012	6		537.00	
						P.O.	Amount	
		OTG11692B	OFFICE CHAIRS	48370	02/10/2012	120512	537.00	
FUND TOTAL 117	Claims	6 to	6 Checks	1 Total	537.00 Manual	Held	Total	537.00

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135	M.A.HOWARD CONSULTING, LLC Account Number 135-652-608	120996	02/22/2012	02/17/2012	50		1,069.71	
					Invoice #	Date P.O.	Amount	
					27F	02/11/2012 120218	1,069.71	
135	D.N.P., INC Account Number 135-302-911	121000	02/22/2012	02/17/2012	51		127,075.99	
					Invoice #	Date P.O.	Amount	
					PAYAPP7	02/15/2012 120244	127,075.99	
FUND TOTAL 135 Claims		50	to	51 Checks	2 Total	128,145.70 Manual	Held	Total 128,145.70

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400	MISSISSIPPI POWER CO	120974	02/22/2012	02/17/2012	141		2,079.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-701-625	ACCT#09389-55027	910 DEMOURELL	01242012	01/24/2012	120042	80.21	
	400-701-625	ACCT#26077-58021	106 MARKEY ST	01272012	01/27/2012	120042	65.35	
	400-701-625	ACCT#94421-49009	HENDERSON AND	0104020112	02/01/2012	120042	81.26	
	400-701-625	ACCT#25981-48015	101 EMERALD D	0104020112	02/01/2012	120042	120.47	
	400-701-625	ACCT#39856-56007	1300 EAST BEA	0104020112	02/01/2012	120042	265.46	
	400-701-625	ACCT#07145-37005	646 EAST SCEN	0104020112	02/01/2012	120042	174.41	
	400-701-625	ACCT#13235-18039	860 EAST SCEN	0104020112	02/01/2012	120042	107.12	
	400-701-625	ACCT#72781-48018	FLEITAS AVENU	0104020112	02/01/2012	120042	495.55	
	400-701-625	ACCT#94211-49009	NORTH MARKET	0104020112	02/01/2012	120042	269.28	
	400-703-625	ACCT#41671-49004	NORTH MARKET	02032012	02/03/2012	120044	334.48	
	400-701-625	ACCT#14937-01019	99SHADOW LAWN	0105020312	02/03/2012	120042	85.69	
400	PASS WHOLESALE SUPPLY(W)	120976	02/22/2012	02/17/2012	142		229.63	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-702-560	O & M MATERIALS AND SUPPLIES U	JAN2012	02/02/2012	120092		91.85	
	400-704-560	O & M MATERIAL AND SUPPLIES US	JAN2012	02/02/2012	120092		137.78	
400	OCE CORPORATE	120985	02/22/2012	02/17/2012	143		103.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-700-600	QUARTERLY RENTAL BILLING FOR T	1747974	02/02/2012	120105		103.27	
400	HARRISON COUNTY UTILITY AUTHORITY	120988	02/22/2012	02/17/2012	144		26,184.18	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-705-600	AUTOMATED:	02142012	02/14/2012	120102		26,184.18	
FUND TOTAL 400 Claims 141 to 144 Checks 4 Total 28,596.36 Manual Held								Total 28,596.36

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480	FUELMAN	120963	02/22/2012	02/17/2012	86		493.85	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	480-751-525		HARBOR		NP33158570	02/06/2012 120060	248.95	
	480-751-525		HARBOR		NP33212619	02/13/2012 120060	244.90	
480	MISSISSIPPI POWER CO	120975	02/22/2012	02/17/2012	87		3,347.91	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	480-751-625		ACCT#07313-17034 WEST PLATFORM		01272012	01/27/2012 120005	2,267.33	
	480-751-625		ACCT#201226-93008 106 EAST HAR		01272012	01/27/2012 120005	933.64	
	480-751-625		ACCT#07598-13039 HARBOR TRAILE		01272012	01/27/2012 120005	146.94	
480	SCENIC WASTE SERVICES	120980	02/22/2012	02/17/2012	88		170.00	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	480-751-639		PORTABLE RESTROOMS FOR THE HAR		4768	02/05/2012 120036	170.00	
480	SEVEN C'S MARINE, INC.	120991	02/22/2012	02/17/2012	89		307.83	
	Account Number		Description		Invoice #	Date P.O.	Amount	
	480-751-560		REPAIRS TO THE SKIFF MOTOR AT		5450	02/06/2011 120392	307.83	
FUND TOTAL 480 Claims		86 to	89 Checks	4 Total	4,319.59 Manual	Held	Total	4,319.59

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 Release date from 02/22/2012 thru 02/22/2012

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
489	GREAT LAKES DREDGE & DOCK CORPORATION	121002	02/22/2012	02/17/2012	2		226,100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	489-480-911	HARBOR EXPANSION PROJECT - BP		PAYAPP2	01/21/2012	120410	226,100.00	
FUND TOTAL 489 Claims		2 to	2 Checks	1 Total	226,100.00 Manual	Held	Total	226,100.00

Docket of Claims  
Release date from 02/22/2012 thru 02/22/2012-----  
SUMMARY OF ALL FUNDS

FUND 1	Claims	437	to	471	Checks	35	Total	40,247.66	Manual	Held	Total	40,247.66
FUND 117	Claims	6	to	6	Checks	1	Total	537.00	Manual	Held	Total	537.00
FUND 135	Claims	50	to	51	Checks	2	Total	128,145.70	Manual	Held	Total	128,145.70
FUND 400	Claims	141	to	144	Checks	4	Total	28,596.36	Manual	Held	Total	28,596.36
FUND 480	Claims	86	to	89	Checks	4	Total	4,319.59	Manual	Held	Total	4,319.59
FUND 489	Claims	2	to	2	Checks	1	Total	226,100.00	Manual	Held	Total	226,100.00
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Total for all Funds				Checks	47	Total	427,946.31	Manual	Held	Total	427,946.31	

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Docket of Claims  
Release date from 02/23/2012 thru 02/23/2012

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PHILIP T PIERNAS	120958	02/23/2012	02/15/2012	436		199.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-110-600	20.25 @ \$9.86		02162012	02/16/2012		199.67	
FUND TOTAL	1 Claims	436 to	436 Checks	1 Total	199.67 Manual	Held	Total	199.67

Docket of Claims  
Release date from 02/23/2012 thru 02/23/2012

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SUMMARY OF ALL FUNDS

FUND	1	Claims	436	to	436	Checks	1	Total	199.67	Manual	Held	Total	199.67
		Total for all Funds	Checks	1	Total	199.67	Manual	Held	Total	199.67			